

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
February 16, 2017, 7:00 P.M.**

**CALL TO ORDER** Mayor DeLorenzo called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Mayor DeLorenzo

**ROLL CALL:** Mayor DeLorenzo  
Deputy Mayor Debaecke  
Committeeman Doyle  
Committeeman Kocubinski

Absent: Committeeman O'Donnell

Also Present: Acting Municipal Clerk Picariello and Township Attorney Roselli

**SUNSHINE STATEMENT:** "The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building".

Clerk Picariello announced an addendum to the Agenda. She reported that Pastor Edward Hlad and Pastor John DeMarco would be having their ceremonial swearing in as the new Police Chaplains. Clerk Picariello asked that they come forward and Mayor DeLorenzo swore them in.

Chief Theodore Wells gave an overview of the chaplaincy program and the intent to address the communities' needs with regards to an opioid program.

**PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS**

Mayor DeLorenzo opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman Kocubinski  
Seconded By: Deputy Mayor DeBaecke

**REVIEW OF CORRESPONDENCE**

There was no correspondence this evening.

**ENGINEER'S REPORT**

Engineer Hirsh noted that he has reached out to the County again, with regards, to the Paulson Road Bridge replacement and is awaiting a call back. He reported base plans for Jones Mill road were being worked on. He reported, as a result of the last public comment, he took a look at the signage on Crosswicks-Ellisdale and Provinceline Road. He stated there was no Provinceline road signage and this was being handled.

**DEPARTMENT REPORTS FOR JANUARY 2017**

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover & Chesterfield Courts
- d. Jacobstown Volunteer Fire Company
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell						X
Mayor DeLorenzo			X			

**MINUTES FOR APPROVAL**

• January 19, 2017 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell						X
Mayor DeLorenzo			X			

• February 2, 2017 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell						X
Mayor DeLorenzo			X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell						X
Mayor DeLorenzo			X			

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2017-47 Resolution Authorizing Refund of Tax Sale Premium

**RESOLUTION#2017-47  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING THE REFUND  
OF TAX SALE PREMIUM**

**WHEREAS**, Tax Sale Certificate#15-00002 was redeemed on February 10, 2017, in the amount of \$15,745.67.

**WHEREAS**, MTAG Cust for Empire VII paid tax sale premium, in the amount of \$10,400.00, for said lien.

**THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of tax sale premium, in the amount of \$10,400.00 to MTAG Cust for Empire VII ; for Lien 15-00002, Block 500 Lot 16.1, commonly known as 270 Jacobstown-Chesterfield Road.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell						X
Mayor DeLorenzo			X			

2017-48 Resolution Approving Blue Light Permit Application

**RESOLUTION 2017-48  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPROVAL OF BLUE LIGHT PERMIT APPLICATION**

**WHEREAS**, pursuant to N.J.A.C. 13:24-5 ET Seq. an applicant for permit authorizing the use of blue emergency warning lights may be considered eligible only if the applicant is an active member in good standing of a volunteer fire company, first aid or rescue squad, or a county or municipal Office of Emergency Management volunteer whose official duties include responding to a fire or emergency call; and

**WHEREAS**, Trevor Ingram has met the qualification for a Blue Light Permit and it is the recommendation of the Fire Chief to approve this applicant for a Blue Light Permit.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of North Hanover, County of Burlington, that in accordance with N.J.A.C. 13:24 et. seq. it hereby approve Trevor Ingram for a Blue Light Permit and hereby authorizes the Mayor to execute the Blue Light Permit Application.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Jacobstown Volunteer Fire Department Chief.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	<b>X</b>		<b>X</b>			
Committeeman Doyle			<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Committeeman O'Donnell						<b>X</b>
Mayor DeLorenzo			<b>X</b>			

2017-49 Resolution Approving Blue Light Permit Application

**RESOLUTION 2017-49  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPROVAL OF BLUE LIGHT PERMIT APPLICATION**

**WHEREAS**, pursuant to N.J.A.C. 13:24-5 ET Seq. an applicant for permit authorizing the use of blue emergency warning lights may be considered eligible only if the applicant is an active member in good standing of a volunteer fire company, first aid or rescue squad, or a county or municipal Office of Emergency Management volunteer whose official duties include responding to a fire or emergency call; and

**WHEREAS**, Chelsie Peterson has met the qualification for a Blue Light Permit and it is the recommendation of the Fire Chief to approve this applicant for a Blue Light Permit.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of North Hanover, County of Burlington, that in accordance with N.J.A.C. 13:24 et. seq. it hereby approve Chelsie Peterson for a Blue Light Permit and hereby authorizes the Mayor to execute the Blue Light Permit Application.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Jacobstown Volunteer Fire Department Chief.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	<b>X</b>		<b>X</b>			
Committeeman Doyle			<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Committeeman O'Donnell						<b>X</b>
Mayor DeLorenzo			<b>X</b>			

2017-50 Resolution Approving Blue Light Permit Application

**RESOLUTION 2017-50  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPROVAL OF BLUE LIGHT PERMIT APPLICATION**

**WHEREAS**, pursuant to N.J.A.C. 13:24-5 ET Seq. an applicant for permit authorizing the use of blue emergency warning lights may be considered eligible only if the applicant is an active member in good standing of a volunteer fire company, first aid or rescue squad, or a county or municipal Office of Emergency Management volunteer whose official duties include responding to a fire or emergency call; and

**WHEREAS**, Jake Vuyovich has met the qualification for a Blue Light Permit and it is the recommendation of the Fire Chief to approve this applicant for a Blue Light Permit.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of North Hanover, County of Burlington, that in accordance with N.J.A.C. 13:24 et. seq. it hereby approve Jake Vuyovich for a Blue Light Permit and hereby authorizes the Mayor to execute the Blue Light Permit Application.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Jacobstown Volunteer Fire Department Chief.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	<b>X</b>		<b>X</b>			
Committeeman Doyle			<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Committeeman O'Donnell						<b>X</b>
Mayor DeLorenzo			<b>X</b>			

2017-51 Resolution Approving Blue Light Permit Application

**RESOLUTION 2017-51  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPROVAL OF BLUE LIGHT PERMIT APPLICATION**

**WHEREAS**, pursuant to N.J.A.C. 13:24-5 ET Seq. an applicant for permit authorizing the use of blue emergency warning lights may be considered eligible only if the applicant is an active member in good standing of a volunteer fire company, first aid or rescue squad, or a county or municipal Office of Emergency Management volunteer whose official duties include responding to a fire or emergency call; and

**WHEREAS**, James Wirth has met the qualification for a Blue Light Permit and it is the recommendation of the Fire Chief to approve this applicant for a Blue Light Permit.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of North Hanover, County of Burlington, that in accordance with N.J.A.C. 13:24 et. seq. it hereby approve James Wirth for a Blue Light Permit and hereby authorizes the Mayor to execute the Blue Light Permit Application.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Jacobstown Volunteer Fire Department Chief.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	<b>X</b>		<b>X</b>			
Committeeman Doyle			<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Committeeman O'Donnell						<b>X</b>
Mayor DeLorenzo			<b>X</b>			

2017-52 Resolution Appointing Part-Time Police Officer

**RESOLUTION 2017-52  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPOINTMENT OF PART-TIME POLICE OFFICER**

**WHEREAS**, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

**WHEREAS**, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

**NOW THEREFORE BE IT RESOLVED**, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

**Special Police Officer Class II ~ Ryan Meehan**

**Effective Date of Employment: 02/16/2017**

**BE IT FURTHER RESOLVED**, that the above named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	<b>X</b>		<b>X</b>			
Committeeman Doyle			<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Committeeman O'Donnell						<b>X</b>
Mayor DeLorenzo			<b>X</b>			

**NON-CONSENT AGENDA**

2017-53 Resolution Authorizing a Street Opening Permit

**RESOLUTION 2017-53  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING STREET OPENING PERMIT**

**WHEREAS**, Christopher Karfs of Public Service Electric and Gas Co., hereinafter referred to as "PSE&G", has submitted an application for a Street Opening Permit for 22 Rahilly Road between Diane Lane and Monmouth Road; and

**WHEREAS**, pursuant to Chapter 12 the Township Engineer, Joseph Hirsh of Environmental Resolutions Inc. has reviewed said application and recommends approval by the Township Committee; and

**WHEREAS**, pursuant to Chapter 19 "Fees" a fee of \$50 is required prior to the issuance of a Street Excavation Permit.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover that the application for a Street Excavation Permit to PSE&G for the location known as 22 Rahilly Road between Diane Lane and Monmouth Road is hereby approved subject to receipt of payment of the applicable fee's, \$50.00 Permit Fee, \$500.00 Escrow Agreement and \$3,000.00 Surety Maintenance Bond and Engineers Recommendations.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	<b>X</b>		<b>X</b>			
Committeeman Doyle		<b>X</b>	<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Committeeman O'Donnell						<b>X</b>
Mayor DeLorenzo			<b>X</b>			

2017-54 Resolution Authorizing Approval for Submission of a Grant Application to New Jersey Department of Transportation, Municipal Aid Grant Program for Jones Mill Road Improvements Phase II

**RESOLUTION 2017-54  
TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING APPROVAL FOR SUBMISSION OF A GRANT APPLICATION TO NEW JERSEY DEPARTMENT OF TRANSPORTATION, MUNICIPAL AID GRANT PROGRAM FOR JONES MILL ROAD IMPROVEMENTS PHASE II**

**NOW THEREFORE, BE IT RESOLVED** that the North Hanover Township Committee formally approves the grant application for the above stated project; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2017-Resurfacing of Jones Mill Road Phase II-00363 to the New Jersey Department of Transportation on behalf of the Township of North Hanover; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of North Hanover and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke			<b>X</b>			
Committeeman Doyle		<b>X</b>	<b>X</b>			
Committeeman Kocubinski	<b>X</b>		<b>X</b>			
Committeeman O'Donnell						<b>X</b>
Mayor DeLorenzo			<b>X</b>			

2017-55      Resolution Authorizing Approval for Submission of a Grant Application to New Jersey Department of Transportation, Municipal Aid Grant Program for Jacobstown-Arneytown Road Improvements Phase IV

**RESOLUTION 2017-55  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION: AUTHORIZING APPROVAL FOR SUBMISSION OF A GRANT APPLICATION TO NEW JERSEY DEPARTMENT OF TRANSPORTATION, MUNICIPAL AID GRANT PROGRAM FOR JACOBSTOWN-ARNEYTOWN ROAD IMPROVEMENTS PHASE IV**

**NOW THEREFORE, BE IT RESOLVED** that the North Hanover Township Committee formally approves the grant application for the above stated project; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2017-Resurfacing of Jacobstown-Arneytown Road Phase IV-00360 to the New Jersey Department of Transportation on behalf of the Township of North Hanover.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of North Hanover and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		<b>X</b>	<b>X</b>			
Committeeman Doyle	<b>X</b>		<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Committeeman O'Donnell						<b>X</b>
Mayor DeLorenzo			<b>X</b>			

## **DISCUSSION**

- Brush Removal Services

Deputy Mayor DeBaecke gave an overview of the current contract. He noted the current contractor is interested in an extension. There was a general consensus to move forward with the extension.

## **TOWNSHIP COMMITTEE “COMMENTS”**

Mayor DeLorenzo noted correspondence with regard to the CDBG program. He asked Committeeman Kocubinski to look into as he is the Liaison to Small Cites. Engineer Hirsh gave a brief explanation of the program and stated he would look into North Hanover’s previous involvement. Committeeman Kocubinski stated he would explore.

Committeeman Kocubinski noted there were not enough players signed up for baseball. There will be consideration of involving Mansfield and Springfield. He reported the Easter Egg Hunt is tentative for April 8<sup>th</sup>. He would still like to pursue the storage containers from the base. A recreation advisory member received some information. He noted we would need to make an application to GSA and directed Clerk Picariello to fill out the application.

Committeeman Doyle noted an up-coming meeting regarding the JB DML water testing and gave an explanation. He noted there are still no concerns for residents of North Hanover. He also reported that Police Contract negotiations were going well and nearing the end. He extended a warm thank you to the EMS for their awesome response when his father in law took ill. He noted the response was quick, professional and caring. He informed the Committee that on February 4<sup>th</sup> he attended an awards dinner on the JB DML. He stated it was very professionally done and the importance of them being in our area and thanked the military for their service.

Deputy Mayor DeBaecke stated the materials for the new sign, in front of the Municipal Building, have been ordered. He noted the recent snow event and his conversations with the contractor. He was pleased.

Mayor DeLorenzo stated he would move forward with the snow fencing that the previous Mayor had begun. He is pleased with Herman’s brush removal services. He also noted is pleasure with the Curbside Recycling program.

## **PUBLIC PARTICIPATION**

Questions, comments or statements from members of the public in attendance.

Mayor DeLorenzo opened the meeting to the public.

Ralph Ruocco – Chesterfield-Arneytown Road – Mr. Ruocco heard rumors regarding base housing. Mayor DeLorenzo stated he had heard nothing regarding his concern. Committeeman Kocubinski stated that would be surprising and suggested contacting Congressman McArthur.

Helen Boehm – Ms. Boehm expressed concern regarding the Harrison Road signage. The public works contractor would look into.

Mr. Gusikowski – Paulson Road – Mr. Gusikowski noted it was never on that side of the road before. He stated it was recently moved. Mayor DeLorenzo stated this would be addressed.

Wayne Voorhees – JVFC President – Mr. Voorhees, on behalf of the Fire Company, thanked Committeeman Doyle for his kind words. He stated he would personally deliver the message to those members involved. Committeeman Doyle stated it was a good feeling receiving the fine service.

## **MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman Kocubinski

**EXECUTIVE SESSION RESOLUTION**

2017-56 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Contract Matter, Personnel and Litigation matters

**RESOLUTION 2017-56  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING A CLOSED SESSION MEETING**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

**WHEREAS**, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Contract Matters, Litigation and Personnel matters.

**BE IT FURTHER RESOLVED** that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

**MOTION TO TABLE INDEFINITELY**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell						X
Mayor DeLorenzo			X			

**BACK TO PUBLIC SESSION**

**MOTION TO ADJOURN**

**7:25 pm**

Proposed By: Committeeman Doyle  
Seconded By: Deputy Mayor DeBaecke

*Respectively submitted,*

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*MaryAlice Picariello  
Acting Township Clerk*