

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
March 1, 2018, 7:00 P.M.**

CALL TO ORDER Mayor DeBaecke called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeBaecke

ROLL CALL: Mayor DeBaecke
Deputy Mayor O'Donnell
Committeeman DeLorenzo
Committeeman Doyle
Committeeman Kocubinski

Absent: None

Also Present: Clerk Mary Picariello and Township Attorney Roselli

SUNSHINE STATEMENT:“The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

INTRODUCTION OF EAGLE SCOUT CANDIDATE ROHIT NARAYANAN BY WAYNE VOORHEES, JVFC PRESIDENT

Mr. Voorhees introduced Rohit Narayanan from Scout Troop 112 in Chesterfield, New Jersey. Rohit gave an overview of his plan, which would entail fencing around the Septic system at the Firehouse. He would like to begin this summer. Mr. Voorhees noted Rohit did present his project to the Fire Company members. Committee DeLorenzo inquired as to the dimensions. Rohit answered. Committeeman Doyle inquired as to Rohit's length of time in the Scouts. Rohit stated 5 years. Deputy Mayor O'Donnell inquired as to what school he attends and what grade. Rohit noted Northern. Mayor DeBaecke noted he would like to meet with Rohit when his planning stages were completed and could assist in getting donations. Mayor DeBaecke expressed his appreciation for the project.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman DeLorenzo

Seconded By: Committeeman Doyle

REVIEW OF CORRESPONDENCE

1. New Jersey Department of Transportation notification of grant award – Clerk Picariello informed the Township Committee that the NJDOT award was \$235,000.00.

ENGINEER'S REPORT

Engineer Hirsh stated he received an email regarding the Paulson Road Bridge. Mayor DeBaecke added that he heard from Freeholder Singh and noted it would be constructed mid-summer. Engineer Hirsh noted the Park Bid would go out next week. He stated the NJDOT 2015/2016 project core samples were taken and the project would be closed soon. He noted the Attorney was reviewing the contracts for Provinceline Road and a pre-con meeting would be set shortly. Mayor DeBaecke asked Engineer Hirsh to look into Springfield Road. He believes it was inadvertently left off the Road Improvement Program and inquired if it could be included in one of the projects beginning shortly. Engineer Hirsh stated he would look into it.

MINUTES FOR APPROVAL

- February 15, 2018 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

BILLS AND CLAIMS FOR APPROVAL

PURCHASE ORDER 2018-00150 WAS REMOVED FROM BILL LIST

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

NONE

NON-CONSENT AGENDA

2018-50 Resolution Authorizing 2016 Road Improvement Contract II Change Order #1 Final

RESOLUTION 2018-50

TOWNSHIP OF NORTH HANOVER

COUNTY OF BURLINGTON

**RESOLUTION AUTHORIZING 2016 ROAD IMPROVEMENT PROGRAM
CONTRACT TWO CHANGE ORDER #1 FINAL**

WHEREAS, by Resolution 2016-142 , the North Hanover Township Committee awarded a Contract to Trap Rock Industries, LLC for the 2016 Road Improvement Project - Contract II, in the amount of \$1,482,536.84; and

WHEREAS, the Township of North Hanover’s Engineers, Remington, Vernick & Arango Engineers, Inc., has reviewed the Trap Rock Industries LLC change order number one inclusive of “Extras” and “Supplemental” items and As-Built quantities, in the amount of \$207,796.63.

WHEREAS, current Change Order #1 will bring the adjusted Contract price to \$1,690,333.47, which is an increase to the original Contract price by 14.016% and is permitted under the Local Public Contracts Law, and the Regulations promulgated pursuant thereto, and the Township Committee deems it appropriate to authorize this Change Order, subject to and contingent upon compliance with the conditions set forth below,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey:

1. Change Order Number 1 Final, in the amount of \$207,796.63 is hereby approved to amend the contract with Trap Rock Industries LLC to a final contract amount of \$1,690,333.47
2. The Mayor of North Hanover Township is hereby authorized to sign the attached Change Order Number 1 Final

BE IT FURTHER RESOLVED that nothing herein contained shall be deemed a waiver by the Township of any claims it currently possesses, or may possess in the future, regarding this Contract, the

existing insurance policy, Performance and Payment Bond, and any other rights, privileges or remedies otherwise available to it.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke			X			

2018-51 Resolution Authorizing Final Payment to Trap Rock Industries LLC and Release of Retainage in Connection with the 2016 Road Resurfacing Program Contract II

**RESOLUTION 2018-51
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

A RESOLUTION AUTHORIZING FINAL PAYMENT TO TRAP ROCK INDUSTRIES LLC AND RELEASE OF RETAINAGE IN CONNECTION WITH THE 2016 ROAD RESURFACING PROGRAM CONTRACT II

WHEREAS, the Township of North Hanover's Engineers, Remington, Vernick & Arango Engineers, Inc., has reviewed the Earle Asphalt Company Payment Certificate No. 3 Final, representing the final payment in the amount of \$100,432.59 and retainage of \$31,798.02, for the 2016 Road Improvement Program Contract II; and

WHEREAS, the Township's Engineer has determined that the condition of the improvement is satisfactory; and

WHEREAS, it is the recommendation of the Township's Engineer that the Township of North Hanover authorize the final payment on voucher in the total amount of \$132,230.61, to Trap Rock Industries LLC; and

WHEREAS, it is the intention of the Township Committee to approve the payment on voucher in the amount referenced herein, in accordance with the Township Engineer's recommendations.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, that the Township authorizes the release the final payment on voucher in the total amount of \$132,230.61 to Trap Rock Industries LLC.

BE IT FURTHER RESOLVED that copies of this resolution shall be provided to the Finance Director and the Township Engineer for their information and attention.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

2018-52 A Resolution Releasing the Performance Bond for the 2016 Road Resurfacing Program Contract II and Accepting Maintenance Bond #9230164

**RESOLUTION 2018-52
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

A RESOLUTION RELEASING THE PERFORMARNCE BOND FOR THE 2016 ROAD RESURFACING PROGRAM CONTRACT II AND ACCEPTING MAINTENANCE BOND #9230164

WHEREAS, Remington, Vernick and Arango Engineers, and Affiliates, Inc. has inspected the Trap Rock Industries work with the 2016 Road Resurfacing Program Contract II in North Hanover Township, New Jersey; and

WHEREAS, the Township's Engineer has determined that the condition of the improvements is satisfactory; and

WHEREAS, the Township's Engineer has determined that the condition of the improvements is satisfactory, and with due regard to the passage of time; and

WHEREAS, it is the recommendation of the Township’s Engineer that the Township of North Hanover release the Fidelity and Deposit Company of Maryland of Performance Surety Bond #9230164 , in the amount of One Million Four Hundred Eighty-Two Thousand Five Hundred Thirty-Six Dollars and 84/100 cents (\$1,482,536.84) and accept the Fidelity and Deposit Company of Maryland two (2) year Maintenance Bond #9230164 in the amount of One Million Six Hundred Ninety Thousand Three Hundred Thirty Three Dollars and 47/100 cents (\$1,690,333.47), provided that the release of the Performance Bond is contingent upon the payment of all outstanding escrow invoices.

WHEREAS, it is the intention of the Township Committee and in the best interest of the Township of North Hanover to release the Performance Bond and accept a two year Maintenance Bond in the amount referenced herein, contingent upon the payment of all outstanding escrow invoices, in accordance with the Township Engineer’s recommendations.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, that the performance bond #9230164 be released for the 2016 Road Resurfacing Program Contract II described above and accept a two (2) year maintenance bond of \$1,690,333.47 as well.

BE IT FURTHER RESOLVED, that copies of this resolution shall be provided to the Finance Director, the Township Engineer, and Trap Rock Industries, LLC for their information and attention.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

2018-53 Resolution Authorizing the Award of a Non-Fair and Open Contract for North Hanover Township with Mobile Dredging & Video Pipe Inc. for Ivy Lane Stormwater Collection System Repairs

RESOLUTION 2018 -53
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR NORTH HANOVER TOWNSHIP WITH MOBILE DREDGING & VIDEO PIPE INC FOR IVY LANE STORMWATER COLLECTION SYSTEM REPAIRS

WHEREAS, the Township of North Hanover has a need to acquire management and administration of repairs to the Ivy Lane Stormwater Collection System as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and,

WHEREAS, the Township Committee has determined and certified in writing that the value of the contract will not exceed \$17,500; and

WHEREAS, the Township Committee has solicited two competitive quotations of the service required and have determined that the quote of Mobile Dredging & Video Pipe Inc. response is the most advantageous, price and other factors considered; and

WHEREAS, the Township Engineers, Environmental Resolutions Inc. has submitted a recommendation dated January 25, 2018 for services for the Ivy Lane Stormwater Collection System Repairs relative to the 2017 Road Improvement Program; and

WHEREAS, it is the desire of the Township Committee to accept the proposal from Mobile Dredging & Video Pipe Inc. for 2017 Road Improvements for the Ivy Lane Stormwater Collection System Repairs, in an amount not to exceed \$5,950.00; and

WHEREAS, funds are available to accept said proposal, as evidenced by the attached Certification of Availability of Funds;

NOW, THEREFORE, BE IT RESOLVED, by the Township of North Hanover that it does hereby accept the proposal from Mobile Dredging & Video Pipe Inc., in an amount not to exceed \$5,950.00 to provide repair services for the Ivy Lane Stormwater Collection System Repairs and Construction Services.

BE IT FURTHER RESOLVED that the required “Notice of Contract Awards” shall be published in the legal newspaper as required by law within ten (10) days of its passage.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

2018-54 Resolution Authorizing the Award of Professional Services Contract for Financial Advisor for Financial Advisory Services to NW Financial Group, LLC

**RESOLUTION 2018-54
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING THE AWARD OF PROFESSIONAL SERVICES CONTRACT
FOR FINANCIAL ADVISOR FOR FINANCIAL ADVISORY SERVICES TO NW FINANCIAL
GROUP, LLC**

WHEREAS, there exists a need for Financial Advisory Services in the Township of North Hanover, in the County of Burlington, State of New Jersey; and

WHEREAS, the firm of NW Financial Group, LLC has submitted a proposal for the provision of these services to the Township for a period expiring December 31, 2018; and

WHEREAS, the Township Committee desires to provide consent to the appointment of NW Financial Group, LLC as Financial Advisors and approve the Township’s entry into a Professional Services Agreement; and

WHEREAS, the services to be provided are considered to be “Professional Services” pursuant to the Local Public Contracts Law, N.J.S.A. 40:A11-1, et seq.; and

WHEREAS, the Chief Financial Officer, as required by N.J.A.C. 5:30-1.10 has certified that there are sufficient funds available in Account#C-04-71-199-000 in an amount not to exceed \$15,000.00, as evidenced by the Chief Financial Officer’s Certification, for the purpose of awarding this contract.

WHEREAS, the Local Public Contracts Law authorizes the awarding of a contract for “Professional Services” without public advertising for bids and bidding therefore, provided that the Resolution authorizing the contract and the contract itself be available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover that is does hereby approve of the awarding of the aforesaid Professional Services contract and the Mayor and Township Clerk are authorized to execute a contract, in a form legally acceptable to the Township Attorney, between the Township of North Hanover and NW Financial Group LLC, 709 Stokes Road, Suite 201, Medford, New Jersey 08055, in an amount not to exceed \$15,000.00

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle		X	X			
Committeeman Kocubinski	X		X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

2018-55 Resolution Authorizing 2015 Road Improvement Program Contract I Change Order #1

**RESOLUTION 2018-55
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING 2015 ROAD IMPROVEMENT PROGRAM
CONTRACT ONE CHANGE ORDER ONE (1)**

WHEREAS, the Township Committee of North Hanover Township authorized a contract with Arawak Paving Company Inc., 7503 Weymouth Road, Hammonton, New Jersey 08037, in the amount of \$1,223,800.00, for the Road Improvements; and

WHEREAS, the Township Engineer recommended that Change Order # 1 which increases the contract amount by \$12,500.00 to reflect an adjustment to approve extra and supplemental work required; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of North Hanover Township, County of Burlington, State of New Jersey:

1. Change Order Number 1, in the amount of \$12,500.00 is hereby approved to amend the contract with Arawak Paving Company Inc. to a final contract amount of \$1,236,300.00.
2. The Mayor of North Hanover Township is hereby authorized to sign the attached Change Order Number 1.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

DISCUSSION

There were no discussion items this evening.

TOWNSHIP COMMITTEE "COMMENTS"

Committeeman Kocubinski noted the Easter Egg Hunt will be March 31st and he will have more information next meeting.

Committeeman Doyle noted his attendance, on February 20th, regarding the legalization of Marijuana. He noted it was an informative session and noted, at least the medical portion, he believes will come to fruition. He would like to meet with one of these companies to get a better understanding. Attorney Roselli stated the Committee might want to consider a change in zoning and expressed his concerns. There were various discussions regarding the subject. Mayor DeBaecke noted Committeeman Doyle was in the newspaper regarding the Seminar.

Committeeman DeLorenzo will be contacting Ed Gangle with regards to some building repairs.

Deputy Mayor O'Donnell thanked the temporary clerical help and stated Alexandra would be back to work shortly. He also noted the new Fire Truck was brought to the firehouse and it was a good truck.

Mayor DeBaecke thanked Rohit for his attendance. He noted he also saw the truck and noted it was very nice. He spent some time with the Engineer regarding the park and would like to see some handicap apparatus.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public.

Mr. Wayne Voorhees – JVFC President – He informed the Committee the new ambulance has been certified and training on it has begun.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor O'Donnell

Seconded By: Committeeman DeLorenzo

EXECUTIVE SESSION RESOLUTION

2018-56 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Potential Contract Matter Wrightstown Partners, 2015 Road Improvement Program Contract I Contract Matter, Personnel, Contract Negotiation and Litigation matters

**RESOLUTION 2018-56
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Police Department Personnel Matter, 2015 Contract I Road Improvement Program Contract Matter, Wrightstown Partners Potential Contract Matter, Litigation, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

BACK TO PUBLIC SESSION

MOTION TO ADJOURN

9:08 pm

Proposed By: Committeeman DeLorenzo
Seconded By: Deputy Mayor O'Donnell

Respectively submitted,

*MaryAlice Picariello, RMC/CMR/CTC
Township Clerk*

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