

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
January 17, 2019, 7:00 P.M.**

**CALL TO ORDER** Mayor DeBaecke called the meeting to order at 7:00 p.m

**FLAG SALUTE:** Led by Mayor DeBaecke

**ROLL CALL:** Mayor DeBaecke  
Deputy Mayor O'Donnell  
Committeeman Doyle  
Committeeman Kocubinski

Absent: Committeeman DeLorenzo

Also Present: Clerk Mary Picariello and Township Attorney Roselli

Mayor DeBaecke noted Committee DeLorenzo had a family emergency this evening.

**SUNSHINE STATEMENT:** “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

**PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS**

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman Kocubinski

Seconded By: Deputy Mayor O'Donnell

**REVIEW OF CORRESPONDENCE**

1. NJDEP Green Acres Program – Clerk Picariello noted that various funding programs were currently accepting applications. The grants were reviewed and none were applicable.
2. NJ Pinelands Commission – Clerk Picariello noted that the Pinelands reviewed Ordinance 2018-04 and noted there were no issues with respect to the CMP standards.

**ENGINEER'S REPORT**

Engineer Hirsh stated the Park Grant reimbursement will be submitted shortly. The NJDOT FY 15/16 grant project was awaiting weather to start work. The FY 2018 NJDOT grant spec/plans were waiting for NJDOT approval. He noted the FY2019 awards have not been announced. He stated work would begin shortly on the Meany Road storm line cleaning.

**DEPARTMENT REPORTS FOR DECEMBER 2018**

- a. Tax Collector (and Year End)
- b. Construction, Zoning & Mobile Homes (and Year End)
- c. North Hanover & Chesterfield Courts
- d. Jacobstown Volunteer Fire Company (and Year End)
- e. Fire Marshall (Year End)
- f. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle	<b>X</b>		<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Deputy Mayor O'Donnell			<b>X</b>			
Mayor DeBaecke			<b>X</b>			

Mayor DeBaecke thanked the Court Administrator for providing the additional information in the monthly report. Mayor DeBaecke noted there was a substantial amount of monies owed.

Attorney Roselli noted we should seek additional information with regards to the length of the receivable and discussed various options for collection. He noted a breakdown of the outstanding funds needs to be provided. Committeeman Doyle inquired about FTA warrants being issued and Attorney Roselli stated that should be done.

**MINUTES FOR APPROVAL**

- December 20, 2018 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

- December 20, 2018 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2019-28 Resolution Authorizing the Summer Recreation Camp Director to Pay in Advance of a Township Committee Meeting Certain Summer Camp Expenditures

**RESOLUTION 2019-28  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING THE SUMMER RECREATION CAMP DIRECTOR TO PAY IN  
ADVANCE OF A TOWNSHIP COMMITTEE MEETING CERTAIN SUMMER CAMP  
EXPENDITURES**

**WHEREAS**, from time to time there arises the need for the Summer Recreation Camp Director to make purchases for the Summer Recreation Camp Program; and

**WHEREAS**, at times said purchases necessitate a need to be purchased in advance of a Township Committee meeting in which approval for said purchases would be typically granted;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of North Hanover that the Director for the 2019 Summer Recreation Camp Program hereby have the consent of the Township Committee to make the following purchases in advance of a Township Committee meeting of which indicates a dollar amount not to exceed:

**EXPENDITURES FOR SUMMER RECREATION PROGRAM**

Island Beach State Park	\$500
Fireball Mountain	\$2,200
Tilt Studios	\$2,000
Altitude	\$2,000
FunPlex	\$5,000
Coco Keys	\$2,000
Holiday Skating	\$1,000
Chucky Cheese	\$2,000
Movies	\$2,000
Hurricane Harbor	\$2,000

BJ'S	\$1,000
Sarah Sams	\$3,000
Liberty Science Center	\$1,000
Cherry Hill Skate	\$1,000
Haddonfield Swim	\$2,000
Jersey Shore Pirates	\$1,000
Sky Zone	\$1,000
Miscellaneous Fees (Tolls, parking, etc)	\$500
<b>Total</b>	<b>\$31,200</b>

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

2019-29 Resolution Appointing Recreation Advisory Committee Members  
**RESOLUTION 2019-29**

**TOWNSHIP OF NORTH HANOVER**  
**COUNTY OF BURLINGTON**

**APPOINTMENT RECREATION ADVISORY COMMITTEE MEMBERS**

**WHEREAS**, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

**WHEREAS**, the Recreation Advisory Committee has vacancies created by resignations of individuals or by term expirations; and

**WHEREAS**, it is the desire of the North Hanover Township Committee to fill the vacancies

**NOW THEREFORE BE IT RESOLVED**, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

**RECREATION ADVISORY COMMITTEE**

NAME	TITLE	TERM EXPIRATION
Tony Benedetti	Chairman - Term 1/1/2019-12/31/2019 NBIAA Rep-Baseball/Softball	12/31/2021 (3 Year)
Zachary Boyce	Vice Chairman – Term 1/1/2019-12/31/2019 Basketball	12/31/2021 (3 Year)
Courtney Szymanski	Secretary – chosen by recreation members each year - Events	12/31/2021 (3 Year)
John Kocubinski	Twp. Committee Liaison Recreation Commissioner	12/31/2019 (1 Year)
Twan Berben	Soccer	12/31/2019 (3 Year)
Scott Herbert	Sponsorship	12/31/2019 (3Year)
Marie Benedetti	Community Events	12/31/2021 (3 Year)
Stanley Waszkiewicz	Fields	12/31/2021 (3Year)
Casey Noble	Community Event	12/31/2019 (3 Year)
Jamie Lucchesi	Community Event	12/31/2021 (3 Year)
Christopher Powell	Adult Rec	12/31/2021 (3Year)
Alexandra DeGood	Community Event/Sponsorship/Registration	12/31/2021 (3 Year)

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

2019-30 Resolution Amending Resolution 2019-02 entitled “Resolution Providing for the Appointment of Certain Officers, Appointees and Employees”

**RESOLUTION 2019-30  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**A RESOLUTION TO AMEND RESOLUTION 2019-02 ENTITLED RESOLUTION PROVIDING FOR THE APPOINTMENT OF CERTAIN OFFICERS, APPOINTEES AND EMPLOYEES**

**WHEREAS**, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees and Employees of said Township; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of North Hanover Township, County of Burlington, State of New Jersey, that the following Officers, Appointees and Employees are hereby appointed for their respective terms as follows:

Courtney Szymanski                      Recreation Secretary                      \$400.00 per Annum

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle		<b>X</b>	<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Deputy Mayor O’Donnell	<b>X</b>		<b>X</b>			
Mayor DeBaecke			<b>X</b>			

2019-31 Resolution Authorizing Refund of Overpayment of Taxes

**RESOLUTION 2019-31  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF TAXES**

**BE IT RESOLVED**, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2018 taxes, in the amount of \$1,175.66 to Goodnear Grouser, for Block 301 Lot 4.03 commonly known as 126 Chesterfield-Arneytown Road.

**BE IT RESOLVED**, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorized a refund of overpayment of 2018 taxes, in the amount of \$2,357.36 to CoreLogic Tax Services, for Block 610 Lot 7.16, commonly known as 19 Carlyle Drive.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle		<b>X</b>	<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Deputy Mayor O’Donnell	<b>X</b>		<b>X</b>			
Mayor DeBaecke			<b>X</b>			

**NON-CONSENT AGENDA**

2019-32 Resolution Accepting the Proposal from Acclaim Asset Inventory, LLC for Fixed Asset Valuation

**RESOLUTION 2019-32  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE PROPOSAL FROM ACCLAIM ASSET INVENTORY, LLC  
FOR FIXED ASSET VALUATION**

**WHEREAS**, Technical Accounting Directive 85-2 requires municipalities to establish an asset inventory system and the record of fixed assets be updated on an annual basis; and

**WHEREAS**, Acclaim Inventory, LLC has submitted a proposal and is qualified to perform said inventory of fixed assets; and

**WHEREAS**, it is the desire of the Township Committee to accept the proposal from Acclaim Asset Inventory, LLC, in an amount not to exceed \$2,800.00; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of North Hanover that it does hereby accept the proposal from Acclaim Asset Inventory, LLC, 8 Hamilton Avenue, Edison, NJ 08820, in an amount not to exceed \$2,800.00 for the purpose of conducting a Fixed Asset Valuation

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle	<b>X</b>		<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Deputy Mayor O'Donnell		<b>X</b>	<b>X</b>			
Mayor DeBaecke			<b>X</b>			

2019-33      Resolution Accepting the Proposal from Mobile Dredging and Video Pipe for Storm Line Cleaning

**RESOLUTION 2019-33**

**TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE PROPOSAL FROM MOBILE DREDGING AND VIDEO PIPE FOR STORM LINE CLEANING**

**WHEREAS**, the Township of North Hanover has a need to acquire management and service of Stormwater Line Cleaning at various locations within the Township of North Hanover; and

**WHEREAS**, Mobile Dredging and Video Pipe Inc. has submitted a proposal and is qualified to perform said storm line cleaning; and

**WHEREAS**, it is the desire of the Township Committee to accept the proposal from Mobile Dredging and Video, in an amount not to exceed \$2,000.00; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of North Hanover that it does hereby accept the proposal from Mobile Dredging and Video Pipe Inc. 1566 Harding Highway, Newfield, NJ 08344, in an amount not to exceed \$2,000.00 for the purpose of conducting a Storm Line Cleaning.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle			<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Deputy Mayor O'Donnell	<b>X</b>		<b>X</b>			
Mayor DeBaecke			<b>X</b>			

2019-34      Resolution Approving of Maintenance of Website for North Hanover Township

**RESOLUTION 2019-34**

**TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**APPROVAL OF MAINTENANCE OF  
WEBSITE FOR NORTH HANOVER TOWNSHIP**

**WHEREAS**, the North Hanover Township Committee has determined a need for the maintenance of the website for North Hanover Township; and

**WHEREAS**, Christine Webster has agreed to maintain the North Hanover Township website for the year 2019 for the cost of \$5,200; and

**WHEREAS**, it was the unanimous consensus of the Township Committee to retain Christine Webster to maintain the North Hanover Township website for the year 2019, in the amount of \$5,200; and

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey, that the Township Committee hereby agree to retain Christine Webster for the maintenance of the North Hanover Township website for the year 2019 in the amount of \$5,200.00; and

**BE IT FURTHER RESOLVED** that a certified copy of the executed agreement be transmitted to Christine Webster and the Chief Financial Officer of North Hanover Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle	<b>X</b>		<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Deputy Mayor O'Donnell			<b>X</b>			
Mayor DeBaecke			<b>X</b>			

2019-35 Resolution Authorizing Township Clerk to Execute the Annual Dog License Maintenance Agreement for the Munidex System

**RESOLUTION 2019-35  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING TOWNSHIP CLERK TO EXECUTE THE ANNUAL DOG LICENSE  
MAINTENANCE AGREEMENT FOR THE MUNIDEX SYSTEM**

**WHEREAS**, the Township Clerk's Office manages the annual dog licensing utilizing software called Munidex; and

**WHEREAS**, each year the software company called Munidex, Inc. requires an annual maintenance agreement be executed to oversee said software;

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey, that the Township Clerk is authorized by the Township Committee to sign the form document submitted by Munidex Inc. in order to accomplish the necessary maintenance of our municipal dog licensing for the 2019 calendar year.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle		<b>X</b>	<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Deputy Mayor O'Donnell	<b>X</b>		<b>X</b>			
Mayor DeBaecke			<b>X</b>			

**DISCUSSION**

- Grass Cutting & Maintenance of Township Property and Recreation Fields Bid  
The rebid was discussed. Clerk Picariello was directed to forward the current specs to Committee members via email. Any changes would be directed to Attorney Roselli and he would move forward with preparing the bid packet.
- BCJIF Elected Official Seminar  
All Committee members would attend the March 21<sup>st</sup> session.
- Roads and Grounds Service and Supervision Contract  
Clerk Picariello reviewed the new inspections required by the NJDEP Tier B permit. There was a general consensus to extend with the allowable increase.

- Nexamp Solar Power

Mayor DeBaecke reviewed the request for Solar Power at the Waste Facility and hopes to gain revenue from the project. There were various discussions regarding the request. There was a general consensus to have Attorney Roselli and Engineer Hirsh gather information and further discussion would take place at a later date.

**TOWNSHIP COMMITTEE “COMMENTS”**

Committeeman Kocubinski stated recreation reorganization was held and there is one vacancy. Clerk Picariello noted there was interest expressed by Chris Kucowski and his application should be in process. Committeeman Kocubinski noted he had some concerns regarding summer recreation and would be meeting with Attorney Roselli to discuss.

Committeeman Doyle offered prayers to Committeeman DeLorenzo and his family.

Mayor DeBaecke offered prayers to former Mayor James Durr and Committeeman DeLorenzo. He noted the drainage issues on Meany Road and stated it has been being worked on but that government rules needed to be followed to correct the issue.

Attorney Roselli noted the PPA filed a complaint in Superior Court seeking to void the adoption of the Burlington County Freeholders resolution relating to the pipeline.

**PUBLIC PARTICIPATION**

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman Doyle

Seconded By: Committeeman O’Donnell

**EXECUTIVE SESSION RESOLUTION**

2019-36 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 Contract Matter, Personnel and Litigation matters

**MOTION TO TABLE INDEFINITELY**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle		X	X			
Committeeman Kocubinski	X		X			
Deputy Mayor O’Donnell			X			
Mayor DeBaecke			X			

**BACK TO PUBLIC SESSION**

**MOTION TO ADJOURN**

**7:51 pm**

Proposed By: Committeeman Doyle

Seconded By: Deputy Mayor O’Donnell

*Respectively submitted,*

***Mary Picariello, RMC/CMR/CTC  
Township Clerk***