

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
October 3, 2019, 7:00 P.M.**

**CALL TO ORDER** Mayor DeBaecke called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Mayor DeBaecke

**ROLL CALL:** Mayor DeBaecke  
Deputy Mayor O'Donnell  
Committeeman DeLorenzo  
Committeeman Doyle  
Committeeman Kocubinski

Absent: None

Also Present: Township Clerk Picariello and Township Attorney Roselli

**SUNSHINE STATEMENT:** "The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building".

**COMMENTS OF MS. HELEN PAYNE, SUPERINTENDENT NORTH HANOVER SCHOOL DISTRICT**

Ms. Payne gave an overview of the security measures that the police department put into place at the new school. She expressed appreciation to Chief Wells and the police department for all their hard work and the partnership with the District. She noted the written protocols, emergency procedures and security systems. She stated that due to the school being on a military base there were a lot of meetings that Chief Wells or designee always attended. She noted she was pleased to receive big town services from such a small town. She presented the Endeavor School Coin to the police department and Township Committee. Schoolboard members Sullivan and Morrow were present. Mr. Sullivan also thanked the police department for their cooperation. Mayor DeBaecke thanked Ms. Payne for the acknowledgement and thanked the Police Department.

**PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS**

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman Doyle  
Seconded By: Committeeman DeLorenzo

**REVIEW OF CORRESPONDENCE**

There was no correspondence this evening.

**ENGINEER'S REPORT**

Engineer Hirsh was not present this evening but had submitted a written report. Mayor DeBaecke reviewed the report for the Township Committee.

**MINUTES FOR APPROVAL**

- September 19, 2019 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

- September 19, 2019 Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

There was no consent agenda this evening.

**NON-CONSENT AGENDA**

2019-125 Resolution Accepting Quote from Thor Construction Group for the Schoolhouse Road Park Baseball/Softball Improvements

**RESOLUTION 2019-125  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING QUOTE FROM THOR CONSTRUCTION GROUP FOR THE  
SCHOOLHOUSE ROAD PARK BASEBALL/SOFTBALL IMPROVMENTS**

WHEREAS, the Township of North Hanover desires to make improvements to the Schoolhouse Road Park located in North Hanover Township; and

WHEREAS, N.J.S.A. 40A:11-6.1, authorizes the solicitation of quotations, if practicable; and

WHEREAS, the Township Engineer has reviewed the quotes received and recommends the lowest quote submitted by Thor Construction Group; and

WHEREAS, the Township of North Hanover has sufficient funding in place as evidenced by the Chief Financial Officers certification of the availability of funds.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey hereby accepts the lowest quote by Thor Construction Group, for FY 2016 Municipal Parks Grant Program Schoolhouse Road Park Baseball/Softball Improvements in the amount of \$16,000.00.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to issue said purchase order aforesaid on behalf of the Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle			X			
Committeeman Kocubinski	X		X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

**RESOLUTION 2019-126**

**TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING CONTRACT WITH SIGNATURE FLOORING FOR CARPENTRY AND OTHER IMPROVEMENTS TO THE MUNICIPAL BUILDING**

**WHEREAS**, the Township of North Hanover requires the services of a contractor for purposes of carpeting and making other necessary improvements to the Municipal building; and

**WHEREAS**, the Township Committee has determined and certified in writing that the value of the contract will not exceed \$17,500; and

**WHEREAS**, the Township Committee has solicited competitive quotations of the service required and have determined that the proposal from Signature Flooring is the most advantageous, price and other factors considered; and

**WHEREAS**, it is the desire of the Township Committee to accept the proposal from Signature Flooring for carpeting and other improvements to the Municipal building in an amount not to exceed \$2,000.00; and

**WHEREAS**, funds are available to accept said proposal, as evidenced by the attached Certification of Availability of Funds;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township of North Hanover that it does hereby accept the proposal from Signature Flooring and it does hereby authorize a contract in an amount not to exceed \$2,000.00 for carpeting and other improvement services for the Municipal building.

**BE IT FURTHER RESOLVED** that the required “Notice of Contract Awards” shall be published in the legal newspaper as required by law within ten (10) days of its passage.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

**DISCUSSION**

There were no discussion items this evening.

**TOWNSHIP COMMITTEE “COMMENTS”**

Committeeman Kocubinski noted the recreation meeting Tuesday. It was noted the monies were being reprogrammed to update the old babe ruth field. He noted sponsorship fee was not going well and the Committee wanted to reduce it to \$200.00 and felt that would be sufficient. All present were in agreement. He noted his attendance at the Northern Burlington ground breaking and that Mr. Saruda handled the event. He noted the School should solicit funding for impact aide for capital improvement from the Federal government.

Committeeman Doyle thanked the Fire, Police and EMS Departments for all their hard work and dedication.

Committeeman DeLorenzo concurred with Committeeman Doyle and noted the clean up day on Saturday.

Mayor DeBaecke noted the first Community Yard Sale and stated it was successful. He stated Movie Night would be held Friday night.

**PUBLIC PARTICIPATION**

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman DeLorenzo

Seconded By: Committeeman Doyle

**EXECUTIVE SESSION RESOLUTION**

2019-127 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Court Personnel Matter, Personnel Matters, Contract Negotiation and Litigation matters

**RESOLUTION 2019-127  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING A CLOSED SESSION MEETING**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

**WHEREAS**, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Court Personnel Matter, Contract Matters, Litigation and Personnel matters.

**BE IT FURTHER RESOLVED** that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

**BACK TO PUBLIC SESSION**

**MOTION TO ADJOURN**

**7:37 pm**

Proposed By: Committeeman Doyle

Seconded By: Committeeman Kocubinski

*Respectively submitted,*

**Mary Picariello, RMC/CMR/CTC**  
**Township Clerk**