

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
December 19, 2019 - 7:00 P.M.**

CALL TO ORDER Mayor DeBaecke called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeBaecke

ROLL CALL: Mayor DeBaecke
Deputy Mayor O'Donnell
Committeeman DeLorenzo
Committeeman Doyle
Committeeman Kocubinski

Absent: None

Also Present: Township Clerk Picariello and Substitute Township Attorney Greigel

SUNSHINE STATEMENT: "The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building".

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Doyle

Seconded By: Committeeman Kocubinski

REVIEW OF CORRESPONDENCE

1. Major General John R. Gordy II, Commander USAF New Year's Reception – Clerk Picariello reviewed the invitation. Committeeman Doyle and Committeeman Kocubinski would attend from 6:30 until 8:00 pm. The other Committee members would review the schedules and get back to the Clerk.
2. State of New Jersey NJDOT 2020 award – Clerk Picariello noted North Hanover Township was awarded the grant for \$240,000.00. The Township Committee expressed pleasure in the award.

ENGINEER'S REPORT

Engineer Hirsh reported the FY2016 Parks grant project would commence after the New Year. He stated he was still awaiting the FY2019 park grant award from Burlington County. He noted with regards to the FY2015/2016 NJDOT, that the project was complete and will file final documents with the NJDOT in January. He stated the FY2018 NJDOT project was issued an updated punch list and he was awaiting a schedule. He stated the underdrain has been installed at 22 Crosswicks-Ellisdale Road.

DEPARTMENT REPORTS FOR OCTOBER/NOVEMBER 2019

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover Court (October Only)
- d. Jacobstown Volunteer Fire Company
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

MINUTES FOR APPROVAL

- November 7, 2019 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

- November 7, 2019 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

- November 27, 2019 – Special Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo					X	
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2019-138 Resolution Authorizing Approval of a Fire Company Members Enrollment into New Jersey State Fireman's Association

**RESOLUTION 2019-138
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING APPROVAL OF A FIRE COMPANY MEMBERS
ENROLLMENT INTO NEW JERSEY STATE FIREMEN'S ASSOCIATION**

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby approve and authorize the following Fire Company members to enroll in the New Jersey State Firemen's Association:

**Kieran J. Callaghan
Cole D. Champlain
Robert S. Emerson Jr.
Alexander J. Gaudreau
Justin G. Shafer
Benjamin D. Weigand**

BE IT FURTHER RESOLVED that the Township Committee hereby authorized the Township Clerk to certify said membership applications.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Fire Chief

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

2019-139 Resolution Authorizing Street Opening Permit

**RESOLUTION 2019-139
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION AUTHORIZING STREET OPENING PERMIT

WHEREAS, Al Davis of Public Service Electric & Gas Co., hereinafter referred to as “PSEG”, has submitted an application for a Street Opening Permit for 170 Orr Road; and

WHEREAS, pursuant to Chapter 12 the Township Engineer, Joseph Hirsh of Environmental Resolutions Inc. has reviewed said application and recommends approval by the Township Committee; and

WHEREAS, pursuant to Chapter 19 “Fees” a fee of \$50 is required prior to the issuance of a Street Excavation Permit.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover that the application for a Street Excavation Permit to PSEG for the location known as 170 Orr Road(s) is hereby approved subject to receipt of payment of the applicable fee.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

2019-140 Resolution Approving Mobile Home License Renewals

**RESOLUTION 2019-140
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION APPROVING MOBILE HOME LICENSE RENEWALS

WHEREAS, pursuant to Chapter 4-040 of the Revised General Ordinance of the Township, the Township Committee has the authority to either issue a mobile home license or issue the license on conditions or deny the license; and

WHEREAS, the Mobile Home Inspector has checked the applications and ascertained that the requirements of Chapter 4-040 have been met;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of North Hanover, County of Burlington, that in accordance with Chapter 4-040 and based upon the Mobile Home Inspector’s certification, the governing body authorizes the following Mobile Home Parks and Mobile Homes Outside Mobile Home Parks to be issued a Mobile Home License Renewal for the year 2019:

Parks: South’s Mobile Home (52), Spartan Village (221), Deep Well Terrace (46), Hanover Village (99), California Village (129), Wagon Wheel Estates (41), Townsend (9), Wiggins (3), Blueberry Estates (19)

Mobile Homes Outside Parks: Ronald Miller (1), Mr. & Mrs. Fred Vitale (1), Mr. & Mrs. J. Moschera (2), Ronnie L. Miller (1), Turner (1), Palmer (1)

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Mobile Home Inspector for his/her files.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

2019-141 Resolution Accepting the Resignation of Stanley Waszkiewicz from the Recreation Advisory Committee

**RESOLUTION 2019-141
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION
OF STANLEY WASZKIEWICZ FROM THE RECREATION ADVISORY
COMMITTEE**

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Stanley Waszkiewicz as members of the Recreation Advisory Committee for the Township of North Hanover effective November 25, 2019.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

1. Tony Benedetti, Chair Recreation Advisory Committee

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

2019-142 Resolution Appointing Recreation Advisory Committee Member

**RESOLUTION 2019-142
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT RECREATION ADVISORY COMMITTEE MEMBER

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Recreation Advisory Committee has vacancies created by resignations of individuals or by term expirations; and

WHEREAS, it is the desire of the North Hanover Township Committee to fill the vacancies

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows: **RECREATION ADVISORY COMMITTEE** – Stacey Artz, term expiring December 31, 2022.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

2019-143 Resolution Authorizing Refund of Overpayment of Taxes

**RESOLUTION 2019-143
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2019 taxes, in the amount of \$2,490.31 to Corelogic Tax Services, for Block 800 Lot 52.17 commonly known as 16 Ivy Lane.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

NON-CONSENT AGENDA

2019-144 Resolution to Authorize the Hiring of Temporary Clerical Help for Rabies Clinic

**RESOLUTION 2019-144
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION TO AUTHORIZE THE HIRING OF
TEMPORARY CLERICAL HELP FOR RABIES CLINIC**

WHEREAS, there is a need for temporary office help in the Municipal Clerk's Office to assist with the 2020 Annual Free Rabies Clinic; and

WHEREAS, the Mayor and Township Committee desire to hire up to three (3) persons to work temporarily to track said data entry, to assist the veterinarian and to issue dog licenses during the duration of the clinic.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover the following:

- 1) That up to three (3) persons be hired to work temporarily in the Municipal Clerk's Office for a period not to exceed 2 hours on Saturday, January 11, 2020 from 9:00 a.m. to 11:00 a.m.
- 2) That the salary for said persons will be as follows:
 - Mary Picariello, Dog Registrar, \$100 flat.
 - Alexandra DeGood, Clerical Help \$100 flat.
 - Joseph Greene, Clerical Help, \$100 flat.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

**RESOLUTION 2019-145
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION ACCEPTING QUOTE FROM ROAD SAFETY SYSTEMS FOR MEANY ROAD GUARDRAIL REPAIR IN THE TOWNSHIP OF NORTH HANOVER

WHEREAS, the Township of North Hanover desires to make various drainage improvements within North Hanover Township; and

WHEREAS, N.J.S.A. 40A:11-6.1, authorizes the solicitation of quotations, if practicable; and

WHEREAS, the Township Engineer has reviewed the quotes received and recommends the lowest quote submitted by Road Safety Systems; and

WHEREAS, the Township of North Hanover has sufficient funding in place as evidenced by the Chief Financial Officers certification of the availability of funds.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey hereby accepts the quote by Road Safety Systems, for Meany Road guardrail repair in an amount of \$5,999.00.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to issue said purchase order aforesaid on behalf of the Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

**RESOLUTION 2019-146
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION AUTHORIZING BUDGET TRANSFERS FOR THE 2019 BUDGET

WHEREAS N.J.S.A. 40A:4-58 states: "Should it become necessary, during the last 2 months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefor and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the governing body may, by resolution setting forth the facts, adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient"; and

WHEREAS the Chief Financial Officer has recommended that the attached list of transfers, being in compliance with N.J.S.A. 40A:4-58, be made.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, (not less than 2/3 of the full membership concurring affirmatively) that the 2019 budget transfers be made a permanent part of this resolution, are hereby made and approved.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle			X			
Committeeman Kocubinski	X		X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

DISCUSSION

- NBIAA fee increase – The Township Committee revisited this issue. After discussion, there was a general consensus to leave baseball as is and absorb the cost for now. It was noted this would be addressed during the budget process.

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Kocubinski stated the Recreation Advisory Committee did a great job all year and expressed his appreciation. He wished everyone a Merry Christmas and a Happy New Year.

Committeeman Doyle noted the Police Departments 9th annual toy drive. He expressed appreciation for all employees and thanked the residents for their trust. He also wished everyone a Merry Christmas.

Committeeman DeLorenzo congratulated the newly elected Fire Chief, Robert Gancarz. He wished everyone a Happy and Healthy New Year.

Committeeman O'Donnell noted his attendance at the last two JVFC meetings. He congratulated the new Chief and new President. He expressed his appreciation.

Mayor DeBaecke noted the toy drive was a great event. He noted it was a very busy year and noted the successful tree lighting ceremony. He thanked the Fire Department for their service. He noted the Senior Christmas luncheon. He stated the rabies clinic would be held on January 11th. He wished everyone a Merry Christmas and a Happy New Year.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public.

Robert Gancarz – JVFC Chief elect – He expressed appreciation to the Township Committee for the power stretchers that are in service. He noted the Santa operation was a success and there were 7 candidates enrolled in Fire 1 and two were graduating from EMT school.

JP West – Provinceline Road – JP was attending the meeting tonight in pursuit of his merit badge. He noted his attendance at the Township and School board meetings for community service.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor O'Donnell

Seconded By: Committeeman Doyle

EXECUTIVE SESSION RESOLUTION

2019-147 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 FOP 114 Contract Matter, Personnel and Litigation matters

**RESOLUTION 2019-147
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON
AUTHORIZING A CLOSED SESSION MEETING**

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss FOP 114 Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

BACK TO PUBLIC SESSION

MOTION TO ADJOURN

7:46 pm

Proposed By: Committeeman Kocubinski

Seconded By: Committeeman Doyle

Respectively submitted,

Mary Picariello, RMC/CMR/CTC
Township Clerk