

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
May 2, 2019, 7:00 P.M.**

CALL TO ORDER Mayor DeBaecke called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeBaecke

ROLL CALL: Mayor DeBaecke
Deputy Mayor O'Donnell
Committeeman DeLorenzo
Committeeman Doyle
Committeeman Kocubinski

Absent: None

Also Present: Clerk Mary Picariello and Township Attorney Roselli

SUNSHINE STATEMENT:“The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

BURLINGTON COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT SMALL BUSINESS LOAN PROGRAM PRESENTATION

Mr. David Wyche and Mr. Mark Krasson of the Burlington County Economic Development office gave a presentation of the loan program for small business. They also noted they fall under the Bridge Commission. They also gave an overview of the other services offered to Municipalities at no charge. Mayor DeBaecke thanked Mr. Wyche for his attendance and educating the Committee on this program.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Doyle
Seconded By: Committeeman Kocubinski

REVIEW OF CORRESPONDENCE

1. Tax Collector Memorandum of Uncollectible Taxes – Clerk/Collector Picariello reported there are no uncollectible taxes for 2018.

ENGINEER’S REPORT

Engineer Hirsh stated the NJDEP stormwater report was submitted on May 1st. He reported the FY2016 Park Grant quotations will be in by May 7th, for bathroom renovations. He stated the FY2018 NJDOT grant bids were received and the low bidder was Earle Asphalt. He noted the closes out documents for Provinceline were sent to the Township Clerk today. He also reported he is awaiting a quote to create a swale on Hanover Drive to assist in the resident’s complaint.

MINUTES FOR APPROVAL

- April 18, 2019 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

ORDINANCE – ADOPTION

2019-03 An Ordinance to Establish Salaries for Various Officials of the Township of North Hanover, Burlington County, State of New Jersey, and Regulating Payment the Manner of Payment of Same

**ORDINANCE 2019-03
COUNTY OF BURLINGTON
TOWNSHIP OF NORTH HANOVER**

**AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE
TOWNSHIP OF NORTH HANOVER, BURLINGTON COUNTY, STATE OF NEW JERSEY,
AND REGULATING THE MANNER OF PAYMENT OF SAME**

SECTION 1. The annual rate (unless otherwise specified) of compensation, salary, wages of the following officers, appointees and employees of North Hanover Township is hereby fixed in the following schedule:

TITLE	PER ANNUM
Township Committee	2,500 - 7,000
Municipal Clerk	5,000 - 60,000
Deputy Municipal Clerk	0 - 15,000
Tax Assessor	7,000 - 26,000
Tax Collector	10,000 - 40,000
Chief Financial Officer	10,000 - 60,000
Accounts Payable Clerk/Finance Assistant	5,000 - 40,000
Construction Code Official	8,000 - 16,000
Building Sub Code Official/Inspector	5,000 - 15,000
TACO/Zoning Secy/Coah Liaison/JLUB Secy	5,000 - 40,000
Plumbing Sub Code Official/Inspector	3,000 - 10,000
Fire Sub Code Official/Inspector	3,000 - 10,000
Electric Sub Code Official/Inspector	5,000 - 10,000
Mobile Home Inspector	1,500 - 4,000
Zoning Officer	1,500 - 4,000
Emergency Management Coordinator	0 - 2,500
Deputy Emergency Management Coordinator	0 - 2,500
Recycling Coordinator	0 - 2,500
Clean Communities Coordinator	0 - 500
Police Clerk	15,000 - 32,000
Police Chief	50,000 - 90,000
Assessors Clerk	0 - 5,000
Deputy Tax Collector	0 - 5,000
Secretary Board of Health	0 - 400
Recreation Secretary	0 - 400
Dog Registrar	0 - 200
Deputy Dog Registrar	0 - 200
Discovery Clerk	100 - 3,000
Municipal Judge	15,000 - 38,000
Court Administrator/Violations Clerk	20,000 - 60,000
Deputy Court Admin/Violations Clerk	12,000 - 40,000

TITLE	PER MEETING OR SESSION
Joint Land Use Board Secretary	50 - 100
Sound Recorder Court	30 - 100
Conflict Public Defender	125 - 250
Conflict Judge	325 - 700
Summer Recreation Lifeguard	75 - 150

TITLE	PER HOUR		
Custodian	8.60	-	16.00
Maintenance/Grounds Keeper	8.60	-	16.00
DPW Laborer Part Time	8.60	-	16.00
Treasurer	8.60	-	30.00
Laborer Waste Facility	8.60	-	16.00
Waste Facility Supervisor	8.60	-	16.00
Special Police Officers	8.60	-	25.00
Summer Recreation Co-director	20.00	-	40.00
Summer Recreation Bus Driver	10.00	-	25.00
Summer Recreation Instructors	15.00	-	40.00
Summer Recreation Nurse	10.00	-	40.00
Summer Recreation Aids	10.00	-	25.00
Summer Recreation Asst. Aids	8.60	-	20.00
Summer Recreation Sr Counselor	8.60	-	12.00
Summer Recreation Jr Counselor	8.60	-	12.00
Court Sound Recorder – MIN 3 Hrs	8.60	-	16.00

SECTION 2. The Overtime rate (unless otherwise specified) of compensation, salary, wages of the following officers, appointees, and employees of the Municipal Courts of North Hanover Township, Wrightstown Borough and Chesterfield Township for Special Sessions and sessions under the Alcohol Education Rehab Funding are paid at the following overtime rate ranges:

TITLE	PER SESSION		
Municipal Judge	300	-	800
Public Defender	250	-	500

TITLE	PER HOUR		
Court Administrator/Violations Clerk	20.00	-	40.00
Deputy Court Admin/Violations Clerk	10.75	-	30.00
Court Sound Recorder	10.75	-	30.00

SECTION 3. All Ordinances inconsistent with the above are hereby repealed.

SECTION 4. This Ordinance and the salaries herein are subject to all Federal Laws, rulings, and guidelines concerning prices and wages.

SECTION 5. This Ordinance shall take effect after its final passage and publication according to law and shall be effective as of January 1, 2019 or date of hire or appointment if after January 1, 2019.

MAYOR OPENS THE MEETING TO THE PUBLIC

There were no public comments this evening.

MOTION TO CLOSE PUBLIC HEARING

Proposed By: Deputy Mayor O'Donnell

Seconded By: Committeeman DeLorenzo

MOTION TO ADOPT ORDINANCE 2019-03

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

RESOLUTION 2019-67
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON
A RESOLUTION TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE
TOWNSHIP OF NORTH HANOVER, BURLINGTON COUNTY,
NEW JERSEY

BE IT RESOLVED by the Township Committee of North Hanover Township, County of Burlington, State of New Jersey, as follows:

The annual rate of compensation, salary, wages of the following officers, appointees, and employees of the Township of North Hanover is hereby fixed in the following schedule payable bi-weekly or annually:

		PER ANNUM
Ronald DeBaecke	Township Committee	4,999.00
Louis DeLorenzo	Township Committee	4,999.00
Christopher Doyle	Township Committee	4,999.00
John Kocubinski	Township Committee	4,999.00
Brendan O'Donnell	Township Committee	4,999.00
Mary Picariello	Municipal Clerk	55,182.82
Theodore Wells	Police Chief	89,896.64
Alexandra Degood	COAH Administrative Agent/Liaison	
	Const Tech Asst/JLUB/Zoning Secy	31,881.33
Mary Picariello	Tax Collector	35,019.86
John Bruno Jr.	Chief Financial Officer	29,291.48
John Bruno, Jr.	Annual Financial Statement	7,000.00
Joseph Greene	Accounting Assistant/Treasurer	34,133.55
Donald Kosul	Tax Assessor	26,355.42
Jeffrey K. Jones	Construction Official	16,031.81
Jeffrey K. Jones	Building Inspector	12,575.55
Harry W. Case	Electrical Inspector	8,875.41
Christopher Rose	Plumbing Inspector	8,701.39
Doug Borgstrom	Fire Inspector	6,339.69
Ryan Donnelly	SubCode	1,126.16
Lois F. Downey	Municipal Judge until May 31st	37,788.46
Lois F. Downey	Municipal Judge effective June 1st	25,192.30
Rita Williams	Court Administrator	49,551.15
Jose Mercado	Dpy Court Administrator	33,660.00
Susan Reilly	Police Clerk	34,798.63
Richard Mellor	Emergency Management Coordinator	2,500.00
Theodore Wells	Deputy Emergency Management Coordinator	1,553.00
Alexandra DeGood	Zoning Officer	2,000.00
Alexandra Degood	Mobile Home Inspector	2,000.00
Alexandra Degood	Clean Communities Coordinator	500.00
Courtney Szymanski	Secretary Recreation	400.00

The hourly rate of compensation, salary, wages of the following officers, appointees, and employees of the Township of North Hanover is hereby fixed in the following schedule payable bi-weekly, monthly, or annually:

		PER HOUR
Ellen Ganopoulos	P/T Court Recorder	14.28
Twan Berben	Custodian	14.08
Brandon Mushinski	Custodian	10.71
Benjamin Palombi	Custodian	14.08
Dana Closson	Custodian	14.08- until 4/4/19
Carl Reynold	Laborer Waste Facility	14.57
John Farrell	Laborer Waste Facility	14.65
Troy Farrell	Laborer Waste Facility	14.48
James Sneddon	Laborer Waste Facility	14.20

Ryan Laird	P/T Police Officer	14.79
Alexander Mangone	P/T Police Officer	14.79
Michael Zelinski	P/T Police Officer	18.84
John Waldis	P/T Police Officer	16.02
Nandor Palmai	P/T Police Officer	14.79
Raymond Zirilli III	Summer Recreation Director/Bus Driver/Teacher	32.25
Tracy Scaletti	Summer Recreation Nurse	25.00
Laura Konopka	Summer Recreation Nurse (Sub)	25.00
Jennifer Bucko	Summer Recreation Teacher	20.00
Laura Wightman	Summer Recreation Jr. Counselor	8.85
Victoria Edwards	Summer Recreation Jr. Counselor	8.85
Allison Nelson	Summer Recreation Jr. Counselor	8.85

The per session or meeting rate of compensation, salary, wages of the following officers, appointees, and employees of the Township of North Hanover is hereby fixed in the following schedule payable bi-weekly, monthly, or annually:

		PER SESSION OR MEETING
Alexandra Degood	JLUB Secretary	52.00
Rita Williams	Call out – Court	25.00

BE IT FURTHER RESOLVED that the above listed salaries shall be effective as of January 1, 2019 for employees on the payroll on January 1, 2019. All employees appointed to a position after January 1, 2019 shall have the salary or wage effective the date of hire or appointment.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

NON-CONSENT AGENDA

There were no items this evening.

DISCUSSION

Clerk Picariello noted an addition to discussion. She noted there was some old funding available for improvements to the Municipal Building. She stated carpet in the Construction area and Police Secretary area were in need of replacement. There was a quote received from the contractor who installed in the Senior Center. There was a general consensus to move forward.

Clerk Picariello also noted that Congressman Kim requested the use of the Community Center to conduct a town hall meeting. She noted Attorney Roselli stated that he should be treated as any other resident renting the facility and it was not a non-profit. The Committee agreed.

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Kocubinski noted the rescheduled Egg Hunt went well and thanked Casey Noble and the Recreation Advisory Committee. He was pleased watching the Children enjoy themselves. He noted Memorial Day was being planned. Clerk Picariello noted she was assisting in getting the Base Commander to participate. She noted Alexandra was having difficulty. Committee Kocubinski noted the request was sent in March.

Committeeman DeLorenzo expressed concern over the stop signage on Meany Road. Mayor DeBaecke noted he was already working on that and a flashing stop sign was being ordered. He noted there would now be multiple layers of safety and hoped it would be helpful.

Deputy Mayor O'Donnell noted the JVFC has been busy the last few weeks. He noted a few fires and accidents. He thanked them for their service.

Mayor DeBaecke also acknowledges the JVFC and EMS. He was pleased the Easter Egg hunt worked out and looking forward to Memorial Day Ceremonies.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman DeLorenzo
Seconded By: Committeeman Kocubinski

EXECUTIVE SESSION RESOLUTION

2019-68 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Housing Rehabilitation Program Contract Matter, Personnel, Contract Negotiation and Litigation matters

**RESOLUTION 2019-68
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Housing Rehabilitation Program Contract Matter, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

BACK TO PUBLIC SESSION

MOTION TO ADJOURN

7:57 pm

Proposed By: Deputy Mayor O'Donnell
Seconded By: Committeeman DeLorenzo

Respectively submitted,

Mary Picariello, RMC/CMR/CTC
Township Clerk

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