

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
June 20, 2019, 7:00 P.M.**

CALL TO ORDER Mayor DeBaecke called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeBaecke

ROLL CALL: Mayor DeBaecke
Deputy Mayor O'Donnell
Committeeman Doyle
Committeeman Kocubinski

Absent: Committeeman DeLorenzo

Also Present: Township Clerk Picariello and Township Attorney Roselli

SUNSHINE STATEMENT: "The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building".

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Doyle
Seconded By: Deputy Mayor O'Donnell

REVIEW OF CORRESPONDENCE

1. SADC Farmland Preservation – Block 201 Lot 10 – Woodward Farm – Clerk Picariello reviewed the correspondence from the SADC. After discussion, there was a general consensus to support the application.

ENGINEER'S REPORT

Engineer Hirsh stated the work at the park is almost complete. He was awaiting the delivery of the urinal screen and trash cans. Mayor DeBaecke noted if there were leftover funds from the grant he would like the bottom baseball field done. Engineer Hirsh stated he was scheduling a pre-con meeting for the week of July 8th for the Schoolhouse Road paving. He also noted he met with a contractor at 607 Hanover Drive and is awaiting the quote to address the drainage. Mayor DeBaecke inquired about the Paulson Road Bridge. Engineer Hirsh stated he had a feeling it would not be addressed until the pipeline happens.

DEPARTMENT REPORTS FOR MAY 2019

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover Courts
- d. Jacobstown Volunteer Fire Company
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

MINUTES FOR APPROVAL

- June 6, 2019 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle		X	X			
Committeeman Kocubinski	X		X			
Deputy Mayor O'Donnell					X	
Mayor DeBaecke			X			

- June 6, 2019 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle		X	X			
Committeeman Kocubinski	X		X			
Deputy Mayor O'Donnell					X	
Mayor DeBaecke			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke	X		X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2019-82 Resolution Approving Jacobstown Volunteer Fire Company Coin Toss

**RESOLUTION 2019-82
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPROVING JACOBSTOWN VOLUNTEER FIRE COMPANY COIN TOSS

WHEREAS, the Jacobstown Volunteer Fire Company is desirous of holding a coin toss during the August 24th and 25th; and

WHEREAS, the Township Committee, in compliance with the Burlington County Rules and Regulations regarding same; and

WHEREAS, the Township Committee has adopted Ordinance 2010-05 as required by the County; and

WHEREAS, the Jacobstown Volunteer Fire Company desire to hold these Coin Tosses on Route 528 and Route 537, which are County roads .

NOW, THEREFORE, BE IT RESOLVED by the North Hanover Township Committee that the Jacobstown Volunteer Fire Company, Inc. are hereby approved and authorized to hold Coin Toss August 24th and 25th.

BE IT FURTHER RESOLVED , the a certified copy of this Resolution shall be forwarded to the Jacobstown Volunteer Fire Company, and the Burlington County Board of Chosen Freeholders.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

2019-83 Resolution Accepting the Resignation of Brandon Mushinski

**RESOLUTION 2019-83
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION
OF BRANDON MUSHINSKI**

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Brandon Mushinski as a Part-Time Buildings and Grounds for the Township of North Hanover effective June 21, 2019.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

1. Personnel File Brandon Mushinski
2. Chief Financial Officer

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

NON-CONSENT AGENDA

2019-84 Resolution Accepting the Proposal from Environmental Resolutions Inc. Engineers for Springfield Road Improvements
RESOLUTION 2019-84

**TOWNSHIP OF NORTH HANOVER
 COUNTY OF BURLINGTON**

RESOLUTION ACCEPTING THE PROPOSAL FROM ENVIRONMENTAL RESOLUTIONS INC. ENGINEERS FOR SPRINGFIELD ROAD IMPROVEMENTS

WHEREAS, Environmental Resolutions Inc. has submitted a proposal dated June 17, 2019 for engineering services for the Springfield Road Improvements; and

WHEREAS, it is the desire of the Township Committee to accept the proposal from Environmental Resolutions Inc. Engineers for Springfield Road Improvements, in an amount not to exceed \$13,500.00; and

WHEREAS, funds are available to accept said proposal, as evidenced by the attached Certification of Availability of Funds;

NOW, THEREFORE, BE IT RESOLVED, by the Township of North Hanover that it does hereby accept the proposal from Environmental Resolutions Inc. Engineers, in an amount not to exceed \$13,500.00 to provide engineering services for the Springfield Road Improvement Project– Base Plan, Bid Documents and Construction Services.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

2019-85 Resolution Authorizing Approval for Submission of a Grant Application To the New Jersey Department of Transportation, Municipal Aid Grant Program MA-2020 for Improvements to Schoolhouse Road Project Phase Two - 00067

**RESOLUTION 2019-85
 TOWNSHIP OF NORTH HANOVER
 COUNTY OF BURLINGTON**

RESOLUTION AUTHORIZING APPROVAL FOR SUBMISSION OF A GRANT APPLICATION TO NEW JERSEY DEPARTMENT OF TRANSPORTATION, MUNICIPAL AID GRANT PROGRAM MA-2020 FOR IMPROVEMENTS TO SCHOOLHOUSE ROAD PROJECT PHASE TWO (2)-00067

NOW THEREFORE, BE IT RESOLVED that the North Hanover Township Committee formally approves the grant application for the above stated project; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2020-Schoolhouse Road Phase Two– 00067 to the New Jersey Department of Transportation on behalf of the Township of North Hanover; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of North Hanover and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

DISCUSSION

There were no discussion items this evening.

TOWNSHIP COMMITTEE "COMMENTS"

Mayor DeBaecke commended the Police and Fire Departments for the responses during the recent storms and expressed appreciation for their services.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor O'Donnell

Seconded By: Committeeman Kocubinski

EXECUTIVE SESSION RESOLUTION

2019-86 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Contract Matters, Personnel Matters and Litigation matters

**RESOLUTION 2019-86
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss NJNG Litigation Matter, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

BACK TO PUBLIC SESSION

MOTION TO ADJOURN

8:39 pm

Proposed By: Committeeman Doyle
Seconded By: Deputy Mayor O'Donnell

Respectively submitted,

*Mary Picariello, RMC/CMR/CTC
Township Clerk*