

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
July 18, 2019, 7:00 P.M.**

CALL TO ORDER Mayor DeBaecke called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeBaecke

ROLL CALL: Mayor DeBaecke
Deputy Mayor O'Donnell
Committeeman DeLorenzo
Committeeman Doyle
Committeeman Kocubinski

Absent: None

Also Present: Township Clerk Picariello and Township Attorney Roselli (entered 7:05pm)

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Doyle

Seconded By: Deputy Mayor O'Donnell

REVIEW OF CORRESPONDENCE

1. JBMDL invite to “Change of Command” Event – Clerk Picariello informed the Committee about the July 26th event. Mayor DeBeacke, Committeeman DeLorenzo, were unavailable. Deputy Mayor O'Donnell, Committeeman Doyle and Committeeman Kocubinski would get back to Clerk Picariello after checking their schedules.
2. American Red Cross Certificate of Recognition –presented to North Hanover Township for the blood drive run by resident Darlene Morrow. Mayor DeBaecke expressed his appreciation.
3. JVFC award from National Volunteer Fire Council & MSA Globe Gear Giveaway program – Deputy Chief Gancarz applied for turn-out gear grant. He was informed the JVFC was selected to receive four sets of turn-out gear valued at approximately \$12,000. The Township Committee expressed appreciation.

ENGINEER'S REPORT

Engineer Hirsh reported the FY2016 Parks grant project work was complete but that the urinal complaint would have to be looked at. Committeeman Kocubinski inquired about the remaining funds. The intention was to improve the field in the green acres park Engineer Hirsh would seek quotes and prepare scope of work. He stated the pre-construction meeting for Schoolhouse Road would be Tuesday at 1 pm. The FY2019 NJDOT is awaiting approval to bid. The FY2020 NJDOT application will be sent in tomorrow. He discussed a few drainage issues. Mayor DeBaecke informed Engineer Hirsh that a light is out at the park. Engineer Hirsh stated he will reach out to the contractor.

DEPARTMENT REPORTS FOR JUNE 2019

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover Courts
- d. Jacobstown Volunteer Fire Company
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

MINUTES FOR APPROVAL

- June 20, 2019 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo					X	
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

- June 20, 2019 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo					X	
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

ORDINANCE – INTRODUCTION

2019-04 An Ordinance of the Township of North Hanover, Burlington County Establishing Four (4) Ton Weight Limit on Certain Roadways within the Township of North Hanover

MOTION TO INTRODUCE

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle		X	X			
Committeeman Kocubinski	X		X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

SET PUBLIC HEARING FOR AUGUST 1, 2019 AT 7:00 P.M.

CONSENT AGENDA DEFINED:

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2019-87 Resolution Authorizing Refund of Overpayment of Taxes

**RESOLUTION 2019-87
TOWNSHIP OF NORTH HANOVER**

COUNTY OF BURLINGTON

RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2019 taxes, in the amount of \$1,282.68 to Fort, Beverlee, for Block 101 Lot 31 commonly known as 273 Stewart Road.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

2019-88 Resolution Approving Blue Light Permit Application

**RESOLUTION 2019-88
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPROVAL OF BLUE LIGHT PERMIT APPLICATION

WHEREAS, pursuant to N.J.A.C. 13:24-5 ET Seq. an applicant for permit authorizing the use of blue emergency warning lights may be considered eligible only if the applicant is an active member in good standing of a volunteer fire company, first aid or rescue squad, or a county or municipal Office of Emergency Management volunteer whose official duties include responding to a fire or emergency call; and

WHEREAS, Robert Ford Jr. has met the qualification for a Blue Light Permit and it is the recommendation of the Fire Chief to approve this applicant for a Blue Light Permit.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of North Hanover, County of Burlington, that in accordance with N.J.A.C. 13:24 et. seq. it hereby approve Robert Ford Jr. for a Blue Light Permit and hereby authorizes the Mayor to execute the Blue Light Permit Application.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Jacobstown Volunteer Fire Department Chief.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

2019-89 Resolution Authorizing Approval of a Fire Company Members Enrollment into NJ State Fireman's Association

**RESOLUTION 2019-89
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION AUTHORIZING APPROVAL OF A FIRE COMPANY MEMBERS ENROLLMENT INTO NJ STATE FIREMEN'S ASSOCIATION

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby approve and authorize the following Fire Company members to enroll in the New Jersey State Firemen's Association:

**Robert L. Ford Jr.
Jarrod S. Foster
Jessica D. Gancarz
Trevor J. Ingram
Christopher J. Lindsey**

**Steven M. Parent
James W. Wirth**

BE IT FURTHER RESOLVED that the Township Committee hereby authorized the Township Clerk to certify said membership applications.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Fire Chief

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke			X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor DeLorenzo			X			

2019-90 Resolution Accepting the Resignation of Jamie Lucchesi of the Recreation Advisory Committee

**RESOLUTION 2019-90
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION
OF JAMIE LUCCHESI FROM THE RECREATION ADVISORY
COMMITTEE**

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Jamie Lucchesi as members of the Recreation Advisory Committee for the Township of North Hanover effective July 9, 2019.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

2. Tony Benedetti, Chair Recreation Advisory Committee

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

2019-91 Resolution Approving Participation with the State of New Jersey Safe and Secure Communities Program Administered by the Division of Criminal Justice, Department of Law and Public Safety

**RESOLUTION 2019-91
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY SAFE
AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF
CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY**

WHEREAS, the North Hanover Township Committee wishes to apply for funding for a project under the Safe and Secure Communities Grant Program 19-0326 for the period of May 18, 2019 through May 17, 2020; and

WHEREAS, the Committee of North Hanover Township has reviewed the accompanying application and has approved said request; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and North Hanover Township for the purpose described in the application.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that

1. As a matter of public policy North Hanover Township wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
2. The Grant is to be in the amount of \$30,000.00, to which the Township of North Hanover shall make a match of \$30,000.00 for a total project cost of \$60,000.00.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Township of North Hanover is hereby authorized to accept and does accept the sub award of the grant funds; and
5. The Township of North Hanover accepts the grant funds for the specific purpose described in the Grant Application

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

2019-92 Resolution Appointing Part-Time Police Officers
RESOLUTION 2019-92

**TOWNSHIP OF NORTH HANOVER
 COUNTY OF BURLINGTON**

APPOINTMENT OF PART-TIME POLICE OFFICERS

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

Special Police Officer Class II ~ Thomas L. Hill

BE IT RESOLVED, that the above named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

BE IT RESOLVED FURTHER, that this Resolution shall take effect upon completion of a satisfactory physical and psychological examination as required.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

NON-CONSENT AGENDA

2019-93 Resolution Accepting Quote from JB Land and Lawn Care for the Drainage Improvements on Hanover Drive
RESOLUTION 2019-93

TOWNSHIP OF NORTH HANOVER

COUNTY OF BURLINGTON

**RESOLUTION ACCEPTING QUOTE FROM JB LAWN AND LAND CARE FOR THE
DRAINAGE IMPROVEMENTS ON HANOVER DRIVE**

WHEREAS, the Township of North Hanover desires to make improvements to the drainage on Hanover Drive located in North Hanover Township; and

WHEREAS, N.J.S.A. 40A:11-6.1, authorizes the solicitation of quotations, if practicable; and

WHEREAS, the Township Engineer has reviewed the quotes received and recommends the lowest quote submitted by JB Lawn and Land Care; and

WHEREAS, the Township of North Hanover has sufficient funding in place as evidenced by the Chief Financial Officers certification of the availability of funds.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey hereby accepts the lowest quote by JB Lawn and Land Care, for drainage improvements on Hanover Drive, in the amount of \$1,350.00.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to issue said purchase order aforesaid on behalf of the Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

2019-94 Resolution Authorizing Release of Escrows and Closure of Accounts

RESOLUTION 2019-94

TOWNSHIP OF NORTH HANOVER

COUNTY OF BURLINGTON

AUTHORIZING RELEASE OF ESCROWS AND CLOSURE OF ACCOUNTS

WHEREAS, the following accounts have a balance in the escrow account:

Name	Block/Lot	Balance
Cricket Communications		\$0
Pricilla M Maney		\$0
George T Guzikowski		\$0
New Cingular Wireless		\$0
George H. Kucowski		\$7.06
Soloman Builders		\$0
New Cingular Wireless		\$0
Bollard Rentals		\$0
Paul Stutesman		\$0
Great Northeastern		\$0
Jon Smylie Jr.		\$0

Cream Properties	\$0
Renaissance Regional Charter	\$344.00
Keith Owens	\$457.00
Hanover Auto Repair	\$187.00
Albert Lobue	\$270.50
Josie Seila	\$413.00

WHEREAS, the professionals have indicated that no monies are due these accounts.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, that the above named escrow account be released to the Current Fund of North Hanover Township or refunded; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

DISCUSSION

There were no discussion items this evening.

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Kocubinski stated the Recreation Advisory Committee was planning a town yard sale for September 28th. He noted they were going to sell items out of the snack stand to generate revenue. He will meet with CFO to discuss internal controls. Mayor DeBaecke noted there is no fire suppression system and no cooking is aloud. Committeeman Kocubinski inquired if signage could be placed on the fields to not use them due to on-going maintenance . Attorney Roselli noted the fields are owned by the School and no signs could be placed. Mayor DeBaecke noted he would not be in support of discouraging use of the fields. Committeeman Kocubinski noted the outstanding monies due from recreation sign-ups. Clerk Picariello noted this is old money that children were signed up and played without paying. Committeeman Kocubinski noted the sign-up by check option was a problem. Clerk Picariello noted a conversation with the Chair inquiring why these children are on the rosters without paying and noted Alexandra stated the system could be arranged not to accept new registrations without payment. Committeeman Kocubinski noted he would discuss ideas with the Chair.

Committeeman Doyle noted last week’s storm power restoration was pretty quick. He also expressed concern over the lighted stop-sign on Meany Road. Mayor DeBaecke stated the LED stop sign was installed. Committeeman Doyle stated he would take a look again but did not see it.

Committeeman DeLorenzo noted the change in hours for brush disposal, began July 1st.

Deputy Mayor O’Donnell thanked the JVFC for applying for the grant and saving taxpayer dollars.

Mayor DeBaecke noted the emergency responders for their work during recent storms. He stated JCPL’s response has been better along with their notifications. He stated August 13th the blood drive would be at the firehouse and thanked Ms. Morrow. He also expressed his appreciation for the grant application made by Deputy Chief Gancarz.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public.

Ms. Chmiel – 268 Schoolhouse Road – Inquired about the project on Schoolhouse Road.
 Engineer Hirsh noted paving.

Mr. Anthony Chmiel – 268 Schoolhouse Road – Expressed concern over the deer popper. He felt the Township Committee should reach out to Senator Thompson. Mayor DeBaecke stated he would and reviewed the steps that were taken and noted the Township has no jurisdiction. Attorney Roselli noted complaint could be filed with the State and it would require a change in the regulations of right to farm, which possibly could take years. Mayor DeBaecke noted we have worked hard on the issue and wishes there was more that could be done.

Chief Palombi – JVFC – Chief Palombi thanked the Committee for the support and noted the truck was being built next week. He noted the storm water runoff from the property on Meany Road. Mayor DeBaecke noted it was being worked on with the police department and suggested he contact Sergeant Duff.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman DeLorenzo
 Seconded By: Deputy Mayor O’Donnell

EXECUTIVE SESSION RESOLUTION

2019-95 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; NJNG Litigation Matter, Contract Matters, Personnel Matters and Litigation matters

**RESOLUTION 2019-95
 TOWNSHIP OF NORTH HANOVER
 COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss NJNG Litigation Matter, Court personnel matter, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O’Donnell	X		X			
Mayor DeBaecke			X			

BACK TO PUBLIC SESSION

MOTION TO ADJOURN

8:43 pm

Proposed By: Committeeman DeLorenzo
 Seconded By: Deputy Mayor O’Donnell

Respectively submitted,

Mary Picariello, RMC/CMR/CTC
Township Clerk