

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
August 15, 2019, 7:00 P.M.**

**CALL TO ORDER** Mayor DeBaecke called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Mayor DeBaecke

**ROLL CALL:** Mayor DeBaecke  
Committeeman DeLorenzo  
Committeeman Doyle  
Committeeman Kocubinski

Absent: Deputy Mayor O'Donnell

Also Present: Township Clerk Picariello and Township Attorney Roselli

**SUNSHINE STATEMENT:** "The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building".

**INTRODUCTION RONALD CROCKER OF EXTERNAL AFFAIRS JCPL**

Mr. Crocker was delayed due to a traffic accident and entered at 7:10 pm. Mr. Crocker introduced himself as the replacement for Maria Sessa due to her retirement. Mr. Crocker gave an overview of his 30 years of experience. The Township Committee was pleased with his experience and looked forward to a good working relationship. Mayor DeBaecke discussed various concerns along with Committeeman Doyle. Committeeman Doyle noted concerns with the breakdown in communication during the last storm and the hazards concerning the safety of certain residents due to emergency access. There were remedies discussed for the future and a Municipal phone number would be provided. Mr. Crocker educated the Committee on various electrical protocols. A few residents in the audience voiced concerns with Mr. Crocker and he noted he would address the residents' concerns. Committeeman DeLorenzo expressed concerns with the tree trimming and Mr. Crocker gave the explanation and noted only 60 percent of residents actually gives permission to address tree issues. Mayor DeBaecke inquired about the staffing at the local JCPL office. Mr. Crocker stated he was unaware of any plans to close that office. Mayor DeBaecke thanked Mr. Crocker for his attendance and the information he provided.

**PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS**

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman DeLorenzo

Seconded By: Committeeman Doyle

**REVIEW OF CORRESPONDENCE**

1. JBMDL invite to 2019 United States Air Force Ball – Clerk Picariello inquired if the Township Committee could attend. There were scheduling conflicts and the Township Committee was unable to attend.
2. 2019 Distribution Vegetation Overhang Removals – Hornerstown Substation – Clerk Picariello noted this project would begin in September.
3. NJLM Conference Registration – There were four Committee members whom will be attending.

**ENGINEER'S REPORT** - Engineer Hirsh stated the DEP issued a permit to the County for the Paulson Road Bridge. He stated he would inquire, again, with the County concerning the construction timeline. In regards to the FY2016 Municipal Park Grant program, Engineer Hirsh stated he did receive permission to address the bottom field and would prepare an RFQ. The

concrete and paving for the FY 2015/2016 NJDOT program would begin on August 22<sup>nd</sup> and Engineer Hirsh would confirm the paving of Hornerstown-Arneystown Road immediately after. Engineer Hirsh reported the FY2019 NJDOT grant would be advertised next week and expects to award September 19<sup>th</sup>.

**DEPARTMENT REPORTS FOR JULY 2019**

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover Courts
- d. Jacobstown Volunteer Fire Company
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

**MINUTES FOR APPROVAL**

- July 25, 2019 – Special Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle		X	X			
Committeeman Kocubinski	X		X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

- July 25, 2019 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle		X	X			
Committeeman Kocubinski	X		X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

- August 1, 2019 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo					X	
Committeeman Doyle		X	X			
Committeeman Kocubinski	X		X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

- August 1, 2019 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo					X	
Committeeman Doyle		X	X			
Committeeman Kocubinski	X		X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2019-100 Resolution Authorizing Street Opening Permit

**RESOLUTION 2019-100  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING STREET OPENING PERMIT**

**WHEREAS**, Marc Panaccione of New Jersey Natural Gas Co., hereinafter referred to as “NJNG”, has submitted an application for a Street Opening Permit for Chesterfield-Arneytown and Provinceline Road(s); and

**WHEREAS**, pursuant to Chapter 12 the Township Engineer, Joseph Hirsh of Environmental Resolutions Inc. has reviewed said application and recommends approval by the Township Committee; and

**WHEREAS**, pursuant to Chapter 19 “Fees” a fee of \$50 is required prior to the issuance of a Street Excavation Permit.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover that the application for a Street Excavation Permit to NJNG for the location known as Chesterfield-Arneytown and Provinceline Road(s) is hereby approved subject to receipt of payment of the applicable fee.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		<b>X</b>	<b>X</b>			
Committeeman Doyle	<b>X</b>		<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Deputy Mayor O'Donnell						<b>X</b>
Mayor DeBaecke			<b>X</b>			

**NON-CONSENT AGENDA**

2019-101 Resolution Accepting the 2018 Municipal Audit

**RESOLUTION 2019-101  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**ACCEPTING THE 2018 MUNICIPAL AUDIT**

**WHEREAS**, N.J.S.A. 40:A5-4 requires the Governing Body of every local unit to have made an annual audit of its books, accounts and financial transaction, and

**WHEREAS**, the Annual Report of Audit for the year 2018 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the Governing Body, and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the Governing Body have reviewed, as a minimum, the sections of the annual audit entitled: General Comments and Recommendations; and

**WHEREAS**, the members of the Governing Body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled: Comments and Recommendations as evidenced by the group affidavit form of the Governing Body, and

**WHEREAS**, such Resolution of Certification shall be adopted by Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and, and

**WHEREAS**, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the promulgation’s of the Local Finance Board of the State of New Jersey may subject the members of the local Governing Body to the penalty provisions of R.S. 52-27BB-52 to wit: R.S. 52:27BB-52 – “A local officer or member of a local Governing Body who, after a date fixed for compliance, fails or refuses to obey an order of the Director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office”.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of North Hanover Township, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this Resolution and required affidavit to said Board to show evidence of said compliance.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski	X		X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

2019-102 Resolution Accepting Quote from Forever Green Tree Service for the Clearing of Storm Debris

**RESOLUTION 2019-102  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING QUOTE FROM FOREVER GREEN TREE SERVICE FOR  
THE CLEARING OF STORM DEBRIS**

WHEREAS, the Township of North Hanover desires to clear Storm debris for various locations within North Hanover Township; and

WHEREAS, N.J.S.A. 40A:11-6.1, authorizes the solicitation of quotations, if practicable; and

WHEREAS, the Township Committee has reviewed the quotes received and recommends the lowest quote submitted by Forever Green Tree Service; and

WHEREAS, the Township of North Hanover has sufficient funding in place as evidenced by the Chief Financial Officers certification of the availability of funds.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey hereby accepts the lowest quote by Forever Green Tree Service, for the removal of storm debris, in the amount of \$1,919.25.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to issue said purchase order aforesaid on behalf of the Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

**DISCUSSION**

There were no discussion items this evening.

**TOWNSHIP COMMITTEE "COMMENTS"**

Committeeman Kocubinski noted the town wide yard sale was scheduled for September 29<sup>th</sup>.

Committeeman Doyle expressed appreciation to the Township Clerk for getting JCPL to attend the meeting. He also noted the first ever North Hanover national night out and stated it was a great event.

Committeeman DeLorenzo stated he was appreciative of Mr. Crocker's attendance this evening.

Mayor DeBaecke stated it was a pleasure meeting Mr. Crocker. He also stated the national night out was a great time and looks forward to its future. He also noted there were no audit recommendations in this years report. He thanked all the employees and noted it was something to be proud of.

### **PUBLIC PARTICIPATION**

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public.

Ms. Barbara Conrad – 589 Monmouth Road – Ms. Conrad expressed displeasure with the deer popper from the farmer. She noted he could make the sound lower. She stated she cannot sleep. She noted other farmers do not use it. Mayor DeBaecke gave an overview of the steps taken and noted the Township could not legally do anything about it. He informed the residents they could make a formal complaint with the County. He stated no local law could supersede State law.

Mr. Tony Chimel – Schoolhouse Road – Mr. Chimel passed out information from a case in Texas and noted he did not know the legal issues involved. He would like the Township to pursue a case. He also discussed various noise ordinances. Attorney Roselli noted you would have to be directly affected and a party of interest. It was also noted it is regulated by the State. Attorney Roselli also gave an overview of cases he plead before the SDAC. He also noted these laws are in place to prevent Municipalities to enact local zoning laws that would inhibit farmers and this needs to be fixed at the legislature.

Ms. Paula Schmidt – Schoolhouse Road – She noted she reached out to Assemblyman Dancer and Senator Thompson. She also spoke with the County and she would be making a formal complaint with the agricultural board. Mayor DeBaecke noted that was the only process available. Ms. Schmidt also stated sleep deprivation is a form of torture.

Ms. Nancy Morrow – Patty Drive – Ms. Morrow expressed displeasure with the seal coating project in her neighborhood. She noted the Arawak foreman threatened her to not complete the project.

Ms. Gloria Alpin – Larrison Road – She noted large trucks were parked on her property without permission during the 2015 Contract I road program. She also stated her apron was never repaired properly and expressed displeasure with Arawak Paving. She provided pictures to the Committee and Mayor DeBaecke stated he would look into it. Attorney Roselli also explained the public bidding process.

Mr. Ray Ostrowski – Chesterfield-Arneytown Road – Mr. Ostrowski expressed concerns over the rumble strip vibrations as it relates to the installation of the NJNG pipeline. It was noted his concerns would be relayed and Attorney Roselli stated he would address.

### **MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman DeLorenzo

Seconded By: Committeeman Doyle

### **EXECUTIVE SESSION RESOLUTION**

2019-103 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 Contract Matters, Personnel Matters and Litigation matters

#### **RESOLUTION 2019-103 TOWNSHIP OF NORTH HANOVER COUNTY OF BURLINGTON**

#### **AUTHORIZING A CLOSED SESSION MEETING**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

**WHEREAS**, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Contract Matters, Litigation and Personnel matters.

**BE IT FURTHER RESOLVED** that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

**MOTION TO TABLE INDEFINITELY**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

**BACK TO PUBLIC SESSION**

**MOTION TO ADJOURN**

**8:18pm**

Proposed By: Committeeman Doyle  
 Seconded By: Committeeman DeLorenzo

*Respectively submitted,*

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**Mary Picariello, RMC/CMR/CTC**  
**Township Clerk**