

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
September 19, 2019, 7:00 P.M.**

CALL TO ORDER Mayor DeBaecke called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeBaecke

ROLL CALL: Mayor DeBaecke
Deputy Mayor O'Donnell
Committeeman DeLorenzo
Committeeman Doyle
Committeeman Kocubinski

Absent: None

Also Present: Township Clerk Picariello and Township Attorney Roselli

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman DeLorenzo

Seconded By: Committeeman Doyle

MAYORAL PROCLAMATION PATRIOT DAY – Mayor DeBaecke noted his attendance at the September 11th Patriot Walk at the School. He read his proclamation into the record.

REVIEW OF CORRESPONDENCE

1. Elected Officials Liability Seminar – Clerk Picariello noted the BCJIF has now rescheduled their meetings and it interferes with Township Committee meetings. There was a general consensus to cancel the meeting of December 5th so the Township Committee could attend the elected official training. A special meeting would be considered if the work load was in need of one.
2. Clerk Picariello noted there was late correspondence received from Northern Burlington School District. She noted the Township Committee was invited to the ground breaking. Committeeman Kocubinski noted he would attend. The rest of the Township Committee stated they would check their schedule and let the Clerk know before the RSVP date.

ENGINEER’S REPORT

Engineer Hirsh reported the one quote for the baseball field was received for the FY 2016 Municipal Park Grant. He noted the FY 2015/2016 NJDOT project was being closed out. He stated the FY2018 NJDOT project punch list was issued and he was awaiting a schedule from the contractor. He noted the FY2019 NJDOT project bids were received and the project award was on the agenda. He stated he was working on quotes for the various drainage issues.

DEPARTMENT REPORTS FOR AUGUST 2019

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover Courts
- d. Jacobstown Volunteer Fire Company
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

MINUTES FOR APPROVAL

- September 5, 2019 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

- September 5, 2019 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2019-110 Resolution Amending Resolution 2019-109-A Entitled “Appointment of a Full-Time Police Officer”

**RESOLUTION 2019-110
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION AMENDING RESOLUTION 2019-109-A ENTITLED “APPOINTMENT OF FULL-TIME POLICE OFFICER”

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

Full-Time Police Officer ~ Mark O’Brien

Effective Date of Employment: 9/06/2019 at Step III

BE IT FURTHER RESOLVED, that the above named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committee DeLorenzo	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

2019-111 Resolution Accepting the Resignation of Alexander Mangone

**RESOLUTION 2019-111
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION
OF ALEXANDER MANGONE**

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Alexander Mangone as a Part-Time Police Officer for the Township of North Hanover effective September 26, 2019.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

1. Personnel File Alexander Mangone
2. Chief Financial Officer
3. Chief of Police

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

2019-112 Resolution Authorizing Execution of Contract for Animal Control Services with John E. Bilyk

**RESOLUTION 2019-112
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**AUTHORIZING EXECUTION OF CONTRACT FOR ANIMAL CONTROL SERVICES
WITH JOHN E. BILYK**

WHEREAS, the Township of North Hanover desires to retain the services of Animal Control for North Hanover Township; and

WHEREAS, Jan E. Bilyk qualifies as a professional in this field able to provide the services requested by the Township of North Hanover.

NOW, THEREFORE, BE IT RESOLVED BY THE Township Committee of North Hanover Township that the attached Contract be entered into with Jan E. Bilyk effective February 1, 2019 to expire at midnight on January 31, 2020.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Mary Picariello, Township Clerk
2. Jack Bruno, Chief Financial Officer
3. Bud Wells, Chief of Police
4. Jan E. Bilyk

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

2019-113 Resolution Chapter 159 Requesting Approval of Items of Revenue and Appropriation N.J.S.A. 40A:4-87 for the State of New Jersey Department of Transportation – FY 2019 Municipal Aid Program

**RESOLUTION 2019-113
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**CHAPTER 159 REQUESTING APPROVAL OF ITEMS OF REVENUE AND
 APPROPRIATION N.J.S.A. 40A:4-87 FOR THE STATE OF NEW JERSEY
 DEPARTMENT OF TRANSPORTATION – FY 2019 MUNICIPAL AID PROGRAM**

WHEREAS, R.S.40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of a county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount; and

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the *Township of North Hanover* in the County of Burlington hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year **2019** in the sum of **\$ 73,990.00**, which item is now available as a revenue from the State of New Jersey Department of Transportation – FY 2019 Aid Program.

BE IT FURTHER RESOLVED, that the sum of **\$ 73,990.00** the same is hereby appropriated under the following caption:

***Operations-Excluded from “CAPS”:
 Public and Private Programs off-set by Revenues:***

State of New Jersey Department of Transportation – Springfield Avenue

BE IT FURTHER RESOLVED, that two certified copies of this resolution be provided to the Director of the Division of Local Government Services for his use in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

2019-114 Resolution Authorizing Refund of Overpayment of Taxes

**RESOLUTION 2019-114
 TOWNSHIP OF NORTH HANOVER
 COUNTY OF BURLINGTON**

RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2019 taxes, in the amount of \$3,097.77 to Corelogic Tax Services, for Block 610 Lot 7.07 commonly known as 8 Carlyle Drive.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

2019-115 Resolution Canceling Taxes

**RESOLUTION 2019-115
 TOWNSHIP OF NORTH HANOVER
 COUNTY OF BURLINGTON**

RESOLUTION CANCELING TAXES

WHEREAS, the United States Department of Veteran Affairs has classified David Abell as 100% Permanently and Totally Disabled; and

WHEREAS, the Township Engineer has reviewed the bid proposal submitted by Earle Asphalt Company, the apparent lowest responsible bidder and has determined that the bid proposal is in compliance with the bid specification requirements; and

WHEREAS, the Township of North Hanover has sufficient funding in place as evidenced by the Chief Financial Officers certification of the availability of funds.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey that an award is hereby issued to Earle Asphalt Company with offices at PO BOX 556, Farmingdale, NJ 07727, for NJDOT FY 2019 Road Improvement Program of Springfield Road located in the Township of North Hanover in the amount of \$75,113.13 representing Items 1 through 12 of the base bid specifications.

BE IT FURTHER RESOLVED that the Mayor and/or Township Clerk is hereby authorized to sign the aforesaid contract on behalf of the Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

2019-117 Resolution Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management Plan's Tier One Requirements

**RESOLUTION 2019-117
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS
IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY
JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER ONE
REQUIREMENTS**

Whereas, the North Hanover Township is a member of the Burlington County Joint Insurance Fund which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

Whereas, through its membership in the Burlington County Joint Insurance Fund, the Township of North Hanover enjoys cyber liability insurance coverage to protect the Township of North Hanover from the potential devastating costs associated with a cyber related claim; and

Whereas, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

Whereas, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1 & Tier 2 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Township of North Hanover; and

Whereas, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Township of North Hanover to claim a reimbursement of a paid insurance deductible in the event the member files a claim against the Township of North

Hanover’s cyber insurance policy, administered through Burlington County Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund;

Now Therefore Be It Resolved, that the Township of North Hanover does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 1 of the NJ MEL Cyber Risk Management Plan;

- **System and data back-up**
- **Security and system patching:**
- **Defensive software:**
- **Security Awareness Training:**
- **Incident Response Plan**

Be It Further Resolved, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Deputy Mayor O’Donnell			X			
Mayor DeBaecke			X			

2019-118 Resolution Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund’s Cyber Risk Management Plan’s Tier Two Requirements

**RESOLUTION 2019-118
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND’S CYBER RISK MANAGEMENT PLAN’S TIER TWO REQUIREMENTS

Whereas, the North Hanover Township is a member of the Burlington County Joint Insurance Fund which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

Whereas, through its membership in the Burlington County Joint Insurance fund the North Hanover Township enjoys cyber liability insurance coverage to protect the Township of North Hanover from the potential devastating costs associated with a cyber related claim; and

Whereas, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

Whereas, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1 & Tier 2 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Township of North Hanover ; and

Whereas, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Township of North Hanover to claim a reimbursement of a paid insurance deductible in the event the member files a claim against Township of North Hanover’s cyber insurance policy, administered through Burlington County Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund;

Now Therefore Be It Resolved, that the Township of North Hanover does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 2 of the NJ MEL Cyber Risk Management Plan;

- **Server Security**

- **Limiting Access Privileges**
- **Acceptable Use of Internet and Email**
- **Protection of Data**
- **Passwords Policy**
- **Appropriate level of Technology Support**
- **Leadership has Expertise to Support Technology Decision Making**

And, Be It Further Resolved, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

2019-119 Resolution Authorizing Pay Estimate No. Five (5) Final to Arawak Paving Company, Inc. in Connection with the 2015 Road Resurfacing Project Contract I

**RESOLUTION 2019-119
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING PAY ESTIMATE NO. FIVE (5) FINAL TO
ARAWAK PAVING COMPANY, INC. IN CONNECTION WITH THE 2015 ROAD
RESURFACING PROJECT CONTRACT I**

WHEREAS, the Township of North Hanover project Engineers, Remington and Vernick Engineer , has reviewed the Arawak Paving Company Inc.'s Payment Certificate No. 5 Final, representing the final payment in the total amount of \$61,313.79, for the 2015 Road Resurfacing Project Contract I; and

WHEREAS, the Township's Engineer has determined that the condition of the improvement is satisfactory; and

WHEREAS, it is the recommendation of the Township's Engineer that the Township of North Hanover authorize the release of final payment on voucher in the total amount of \$61,313.79 to Arawak Paving Company, Inc.; and

WHEREAS, it is the intention of the Township Committee to approve the release of final payment on voucher in the amount referenced herein, in accordance with the Township Engineer's recommendations.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, that the Township authorizes the release final payment on voucher in the total amount of \$61,313.79 to Arawak Company, Inc.

BE IT FURTHER RESOLVED that copies of this resolution shall be provided to the Finance Director and the Township Engineer for their information and attention.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle			X			

Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

2019-120 Resolution Releasing the Performance Bond for the 2015 Road Resurfacing Program Contract I and Accepting Maintenance Bond #0194889M

**RESOLUTION 2019-120
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

A RESOLUTION RELEASING THE PERFORMARNCE BOND FOR THE 2015 ROAD RESURFACING PROGRAM CONTRACT I AND ACCEPTING MAINTENANCE BOND #0194889M

WHEREAS, Remington, Vernick and Arango Engineers, and Affiliates, Inc. has inspected the Arawak Paving Companies work with the 2015 Road Resurfacing Program Contract I in North Hanover Township, New Jersey; and

WHEREAS, the Township's Engineer has determined that the condition of the improvements is satisfactory; and

WHEREAS, the Township's Engineer has determined that the condition of the improvements is satisfactory, and with due regard to the passage of time; and

WHEREAS, it is the recommendation of the Township's Engineer that the Township of North Hanover release the Berkley Insurance Company of Performance Surety Bond #0194889 , in the amount of One Million Two Hundred Twenty-three Thousand Eight Hundred Dollars and 00/100 cents (\$1,223,800.00) and accept the Berkley Insurance Company two (2) year Maintenance Bond #0194889M4 in the amount of One Million Three Hundred Fifteen Thousand Six Hundred Eight-Nine Dollars and 53/100 cents (\$1,315,689.53), provided that the release of the Performance Bond is contingent upon the payment of all outstanding escrow invoices.

WHEREAS, it is the intention of the Township Committee and in the best interest of the Township of North Hanover to release the Performance Bond and accept a two year Maintenance Bond in the amount referenced herein, contingent upon the payment of all outstanding escrow invoices, in accordance with the Township Engineer's recommendations.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, that the performance bond #0194889 be released for the 2015 Road Resurfacing Program Contract I described above and accept a two (2) year maintenance bond of \$1,315,689.53 as well.

BE IT FURTHER RESOLVED, that copies of this resolution shall be provided to the Finance Director, the Township Engineer, and Arawak Paving Company for their information and attention.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

2019-121 Resolution Authorizing Pay Estimate No. Four (4) Final to Earle Asphalt Company in Connection with the 2017 Road Improvement Project Contract I (NJDOT)

**RESOLUTION 2019-121
TOWNSHIP OF NORTH HANOVER**

COUNTY OF BURLINGTON

A RESOLUTION AUTHORIZING PAY ESTIMATE NO. FOUR (4) FINAL TO EARLE ASPHALT COMPANY IN CONNECTION WITH THE 2017 ROAD IMPROVEMENT PROJECT CONTRACT I (NJDOT)

WHEREAS, the Township of North Hanover’s Engineers, Environmental Resolutions, Inc. has reviewed the Earle Asphalt Companies Payment Certificate No. 4 Final, representing the final payment in the amount of \$17,425.00 for the 2017 Road Improvement Program Contract I; and

WHEREAS, the Township's Engineer has determined that the condition of the improvements are satisfactory; and

WHEREAS, it is the recommendation of the Township’s Engineer that the Township of North Hanover authorize the final payment on voucher in the total amount of \$17,425.00, to Earle Asphalt Company; and

WHEREAS, it is the intention of the Township Committee to approve the payment on voucher in the amount referenced herein, in accordance with the Township Engineer’s recommendations.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, that the Township authorizes the release the final payment on voucher in the total amount of \$17,425.00 to Earle Asphalt Company.

BE IT FURTHER RESOLVED that copies of this resolution shall be provided to the Finance Director and the Township Engineer for their information and attention.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle			X			
Committeeman Kocubnski	X		X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

2019-122 Resolution Authorizing Pay Estimate No. One (1) to Earle Asphalt Company in Connection with the Schoolhouse Road Improvement Project (2018 NJDOT)

**RESOLUTION 2019-122
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

A RESOLUTION AUTHORIZING PAY ESTIMATE NO. ONE (1) TO EARLE ASPHALT COMPANY IN CONNECTION WITH THE SCHOOLHOUSE ROAD IMPROVEMENT PROJECT (2018 NJDOT)

WHEREAS, the Township of North Hanover’s Engineers, Environmental Resolutions , Inc., has reviewed the Earle Asphalt Company Payment Certificate No. 1, representing the partial payment in the total amount of \$142,970.66, for the Schoolhouse Road Improvement Project; and

WHEREAS, the Township's Engineer has determined that the condition of the improvement is satisfactory; and

WHEREAS, it is the recommendation of the Township’s Engineer that the Township of North Hanover authorize the release of partial payment on voucher in the total amount of \$142,970.66 to Earle Asphalt Company, Inc.; and

WHEREAS, it is the intention of the Township Committee to approve the release of partial payment on voucher in the amount referenced herein, in accordance with the Township Engineer’s recommendations.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, that the Township authorizes the release partial payment on voucher in the total amount of \$142,970.66 to Earle Asphalt Company.

BE IT FURTHER RESOLVED that copies of this resolution shall be provided to the Finance Director and the Township Engineer for their information and attention.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

2019-123 Resolution Authorizing the Submission of the 2019 Burlington County Municipal Park Development Grant Application

**RESOLUTION 2019-123
TOWNSHIP OF NORTH HANOVER
BURLINGTON COUNTY**

**RESOLUTION AUTHORIZING THE SUBMISSION OF THE 2019 BURLINGTON COUNTY
MUNICIPAL PARK DEVELOPMENT GRANT APPLICATION**

WHEREAS, the Burlington County Board of Chosen Freeholders has approved the Open Space, Recreation, Farmland and Historic Preservation Trust Fund ("Trust Fund") and established a Municipal Park Development Program ("Program") to provide grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for municipal public park and recreation development purposes; and

WHEREAS, the Governing Body of North Hanover Township, Burlington County, State of New Jersey desires to obtain County Municipal Park Development Program funds in the amount of \$249,426.67 to fund Schoolhouse Road Park Improvements, Schoolhouse Road, Jacobstown, New Jersey 08562, Block 501, Lots 18 and 36; and

WHEREAS, the total cost of the project including all matching funds is estimated to be \$249,426.67; and

WHEREAS, the Township of North Hanover is the owner of and controls the project site.

NOW, THEREFORE, BE IT RESOLVED BY The North Hanover Township Committee that;

1. Ronald DeBaecke Jr., Mayor, is authorized to (a) make an application to the County of Burlington for Municipal Park Development Program Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Park Development Program and (c) act as the municipal contact person and correspondent of the above named municipality;
2. The Township of North Hanover is committed to this project and will provide the balance of funding necessary to complete the Schoolhouse Road Park Project in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If awarded a grant by the County of Burlington under the Municipal Park Development Program, the municipality will use the approved funds in accordance with the Municipal Park Development Program Policy and Procedure Manual, and applicable federal, state, and local government rules, regulations and statutes thereto; and
4. Ronald DeBaecke Jr, Mayor, is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Burlington for the approved Funds; and
5. This resolution shall take effect immediately.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle			X			
Committeeman Kocubinski	X		X			
Deputy Mayor O'Donnell		X	X			
Mayor DeLorenzo			X			

DISCUSSION

There were no discussion items this evening.

TOWNSHIP COMMITTEE "COMMENTS"

Committeeman Kocubinski stated the Senior picnic was a success and it was enjoyed by all.

Committeeman Doyle offered his apologies for being late to the picnic but enjoyed it. He also expressed his gratitude to the armed services and first responders in remembrance of 911.

Committeeman DeLorenzo expressed the same sentiment and noted the picnic was enjoyable.

Deputy Mayor O'Donnell noted he authorized the JVFC to purchase to new power stretchers for the ambulances. This will be paid for out of the EMS fund at no cost to taxpayers.

Mayor DeBaecke noted his attendance at the schools Patriot Day celebration. He spoke at the assembly and walked with the students. He expressed pleasure with the Senior picnic. He stated the flu shot clinic would be held September 25th and the Community Yard Sale will be September 29th.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman DeLorenzo

Seconded By: Committeeman Doyle

EXECUTIVE SESSION RESOLUTION

2019-124 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 Court Personnel Matter, Contract Matters, Personnel Matters and Litigation matters

**RESOLUTION 2019-124
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Court Personnel Matter, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

BACK TO PUBLIC SESSION

MOTION TO ADJOURN

8:03 pm

Proposed By: Committeeman Doyle
 Seconded By: Committeeman DeLorenzo

Respectively submitted,

Mary Picariello, RMC/CMR/CTC
Township Clerk