

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
November 4, 2021, 7:00 P.M.**

**VIA CONFERENCE CALL: Dial In: 1-888-482-9769; Access Code 4493305#
OR
IN PERSON LIMITED TO THE FIRST 13 REGISTERED
TO REGISTER EMAIL: CLERK@NORTHHANOVERTWP.COM**

CALL TO ORDER Mayor Doyle called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor Doyle

ROLL CALL: Mayor Doyle
Deputy Mayor DeBaecke
Committeeman Forsyth
Committeeman Kocubinski

Absent: Committeeman O'Donnell

Also Present: Township Clerk Picariello and Township Attorney Roselli

SUNSHINE STATEMENT: "The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building".

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor Doyle opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor DeBaecke
Seconded By: Committeeman Kocubinski

REVIEW OF CORRESPONDENCE

1. NJDOT 2022 Municipal Aid Program – Clerk Picariello stated North Hanover was awarded \$155,000 for Phase IV of Schoolhouse Road.

ENGINEER'S REPORT

Engineer Hirsh reported that he has the measurements for the batting cage netting and would provide the location to purchase to purchase. The FY2019 Municipal Park project striping has been completed. He anticipates the completion of top soil in the spring and the apron restoration next week. The punch list for the NJDOT FY 2020 project has been sent. The bids were received for the NJDOT FY 2021 project and the low bid was Earle Asphalt. He also noted the punch list for the roof project has been issued and close out documents were requested. He stated the Hanover Drainage project was completed and he was awaiting a schedule for Laurel Drive. Engineer Hirsh stated the Spartan Village survey work was completed and a plan was being developed.

MINUTES FOR APPROVAL

- October 21, 2021 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell						X
Mayor Doyle			X			

- October 21, 2021 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell						X
Mayor Doyle			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke			X			
Committeeman Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell						X
Mayor Doyle	X		X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2021-140 Resolution Canceling Taxes

**RESOLUTION 2021-140
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION CANCELING TAXES

WHEREAS, the United States Department of Veteran Affairs has classified James Bell as 100% Permanently and Totally Disabled; and

WHERAS, by application from Donald Kosul, Tax Assessor in the Township of North Hanover, the said exemption is granted from April 29, 2020; and

WHERAS, N.J.S.A. 54:4-3.30a – Allows for the exemption from taxation from real and personal property for any citizen and resident of the State who has a total or 100% permanent disability as defined by this statute.

WHEREAS, the following taxes must be canceled and any monies paid by the owner should be refunded.

THEREFORE, BE IT RESOLVED, that the following taxes be canceled:

BLOCK 902	LOT 23.03	2021 4TH	\$1,396.22
		2022 1ST HALF	\$3,071.01

THEREFORE, BE IT RESOLVED FURTHER, that a copy of this Resolution be forwarded to the Burlington County Board of Taxation, the Treasurer of Burlington County, the Municipal/Regional School Board to advise them of the action taken by the Township Committee on this matter.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Forsyth	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell						X
Mayor Doyle			X			

2021-141 Resolution Canceling Taxes

**RESOLUTION 2021-141
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION CANCELING TAXES

WHEREAS, the United States Department of Veteran Affairs has classified Jonathan A. Platt as 100% Permanently and Totally Disabled; and

WHERAS, by application from Donald Kosul, Tax Assessor in the Township of North Hanover, the said exemption is granted from August 25, 2021; and

WHEREAS, N.J.S.A. 54:4-3.30a – Allows for the exemption from taxation from real and personal property for any citizen and resident of the State who has a total or 100% permanent disability as defined by this statute.

WHEREAS, the following taxes must be canceled and any monies paid by the owner should be refunded.

THEREFORE, BE IT RESOLVED, that the following taxes be canceled:

BLOCK 800.01 LOT 13 **2021** \$3,628.84
2022 1ST HALF \$5,225.55

THEREFORE, BE IT RESOLVED FURTHER, that a copy of this Resolution be forwarded to the Burlington County Board of Taxation, the Treasurer of Burlington County, the Municipal/Regional School Board to advise them of the action taken by the Township Committee on this matter.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Forsyth	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell						X
Mayor Doyle			X			

2021-142 Resolution Approving Mobile Home License Transfer

**RESOLUTION 2021-142
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPROVAL OF MOBILE HOME LICENSE TRANSFER

WHEREAS, pursuant to Chapter 4-040 of the Revised General Ordinance of the Township, the Township Committee has the authority to either transfer a mobile home license or transfer the license on conditions; and

WHEREAS, the Mobile Home Inspector has checked the application and ascertained that the requirements of Chapter 4-040 have been met.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of North Hanover, County of Burlington, that in accordance with Chapter 4-040 and based upon the Mobile Home Inspector's certification, the governing body authorizes the following Mobile Home to be issued a Mobile Home License #133 transfer for:

Transfer from: Palmer Trust

Transfer to: Ferdinand and Wanda Bruzzese

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Mobile Home Inspector for his/her files.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Forsyth	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell						X
Mayor Doyle			X			

NON-CONSENT AGENDA

2021-143 Resolution to Award a Contract for Schoolhouse Road Improvements – Phase III

**RESOLUTION 2021-143
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION TO AWARD A CONTRACT FOR
SCHOOLHOUSE ROAD IMPROVEMENTS – PHASE III**

WHEREAS, the Township of North Hanover (the ‘Township’) applied for and received a FY 2021 NJDOT Municipal Local Aid Grant in the amount of \$162,000.00 for roadway improvements to Schoolhouse Road – Phase III, and

WHEREAS, the Township proceeded to solicit bids for the Schoolhouse Road – Phase III project and received two (2) bid responses as indicated on the attached Summary of Bids, with the low total bid in the amount of \$152,013.13 submitted by Earle Asphalt Company, and

WHEREAS, the lowest qualified bid is below the Engineer’s Estimate and submitted by a Contractor who has previously completed work for the Township. The bid was within the budget and the grant funding available for the project, and

WHEREAS, the Township Engineer has reviewed the submitted bids and recommended award of the contract to Earle Asphalt Company in the amount of \$152,013.13 via correspondence dated October 28, 2021, subject to the conditions contained therein; and

WHEREAS, if applicable, the Chief Financial Officer has certified the availability of funds.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover that the project known as the Schoolhouse Road – Phase III, is awarded to Earle Asphalt Company located at 1080 Hwy 34, Suite 205 Wall, New Jersey 07727, in the amount of \$152,013.13, subject to submission of required documentation.

BE IT FURTHER RESOLVED that the Mayor and/or Township Clerk is hereby authorized to sign the aforesaid contract on behalf of the Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke			X			
Committeeman Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O’Donnell						X
Mayor Doyle	X		X			

DISCUSSION

- Best Practice Inventory – Clerk Picariello noted the Township Score was 21 and the required score was 15. She stated the Township would be receiving their full amount of Stated Aid. She also stated the Senior Christmas event would be 12/22 at 1pm. The Township Committee noted they would attend. He also expressed concern over the intersection of Crosswicks-Ellisdale Road.

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Kocubinski stated Committeeman O’Donnell and he appreciate the support of the residents on Election Day. They are appreciative of another term and the entire Township Committee for their hard work and regardless of party affiliation is pleased how well everyone works together. He also expressed appreciation for the Township staff.

Committeeman Forsyth offered his congratulations on the recent election. He noted he attended a meeting in Ocean County on October 27th regarding the base. He stated they were hiring a planner and should have more information within 15-18 months.

Deputy Mayor DeBaecke offered congratulations on the recent election. He also noted the trunk or treat event went well.

Mayor Doyle was pleased with the Trunk or Treat. He stated the tree lighting event plans were coming along. He stated the Rabies clinic will be held November 13th. He offered congratulations on the recent election and was pleased how well everyone works together.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor Doyle opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman Forsyth

EXECUTIVE SESSION RESOLUTION

2021-144 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Potential Redevelopment Contract Matter, FOP Contract Matter, Personnel Matters, Contract Negotiation and Litigation matters

**RESOLUTION 2021-144
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Potential Redevelopment Contract Matter, FOP Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell						X
Mayor Doyle			X			

MOTION TO ADJOURN TO ENTER INTO EXECUTIVE SESSION

7:35 pm

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman Kocubinski

Respectively submitted,

***Mary Picariello, RMC/CMR/CTC
Township Clerk***