

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
December 16, 2021 - 7:00 P.M.**

**VIA CONFERENCE CALL: Dial In: 1-888-482-9769; Access Code 4493305#
OR
IN PERSON LIMITED TO THE FIRST 13 REGISTERED
TO REGISTER EMAIL: CLERK@NORTHHANOVERTWP.COM**

CALL TO ORDER Mayor Doyle called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor Doyle

ROLL CALL: Mayor Doyle
Deputy Mayor DeBaecke
Committeeman Forsyth
Committeeman Kocubinski

Absent: Committeeman O'Donnell

Also Present: Township Clerk Picariello and Township Attorney Roselli

SUNSHINE STATEMENT: "The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building".

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor Doyle opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman Kocubinski

REVIEW OF CORRESPONDENCE

1. Plumsted Fire District termination of Fire Marshall – Clerk Picariello noted official notice of termination has been given. This will take affect March 31st.

ENGINEER'S REPORT

Engineer Hirsh noted solicitation of quotes for Ellisdale/Provinceline Road have been sent out. The FY2019 Municipal Parks Grant project parking lot has been completed. He is working on quotes for the gazebo structure. The FY2021 NJDOT project contract was submitted to Attorney Roselli for review. He noted his proposal for the FY2022 NJDOT project has been submitted. He noted he would contact the Public Works contractor to repair the inlets on Edwards Drive. He also stated the plan for Spartan Village drainage is complete and he is requesting the farm owner to address.

DEPARTMENT REPORTS FOR OCTOBER/NOVEMBER 2021

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover Court (July-November 21)
- d. Jacobstown Volunteer Fire Company
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell						X
Mayor Doyle			X			

MINUTES FOR APPROVAL

- December 2, 2021 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell						X
Mayor Doyle			X			

- December 2, 2021 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell						X
Mayor Doyle			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke			X			
Committeeman Forsyth	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell						X
Mayor Doyle			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

_2021-155 Resolution Approving Mobile Home License Renewals

**RESOLUTION 2021-155
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION APPROVING MOBILE HOME LICENSE RENEWALS

WHEREAS, pursuant to Chapter 4-040 of the Revised General Ordinance of the Township, the Township Committee has the authority to either issue a mobile home license or issue the license on conditions or deny the license; and

WHEREAS, the Mobile Home Inspector has checked the applications and ascertained that the requirements of Chapter 4-040 have been met;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of North Hanover, County of Burlington, that in accordance with Chapter 4-040 and based upon the Mobile Home Inspector’s certification, the governing body authorizes the following Mobile Home Parks and Mobile Homes Outside Mobile Home Parks to be issued a Mobile Home License Renewal for the year 2021:

Parks: South’s Mobile Home (52), Spartan Village (221), Deep Well Terrace (46), Hanover Village (99), California Village (129), Wagon Wheel Estates (41), Townsend (9), Wiggins (3),

Mobile Homes Outside Parks: Ronald Miller (1), Mr. & Mrs. Fred Vitale (1), Dr. Youg Sup Sim (2), Ronnie L. Miller (1), Ferdinand Bruzesse (1), Else Turner (1)

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Mobile Home Inspector for his/her files.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell						X
Mayor Doyle			X			

**RESOLUTION 2021-156
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION
OF RYAN DONNELLY**

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Ryan Donnelly. as a Part-Time Fire Sub Code Officer for the Township of North Hanover effective December 31, 2021.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

1. Personnel File Ryan Donnelly
2. Chief Financial Officer
3. Construction Official

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell						X
Mayor Doyle			X			

**RESOLUTION 2021-157
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT OF PART-TIME FIRE SUB CODE OFFICIAL

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

Fire Sub Code Official ~ Gregory Huber

Effective Date of Employment: 01/01/2022

BE IT FURTHER RESOLVED, that the above-named position will be compensated as per the Salary Ordinance and Salary Resolution at a rate of \$1,171.65 per annum.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell						X
Mayor Doyle			X			

**RESOLUTION 2021-158
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT OF PART-TIME EMT SUPERVISOR

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

EMT Supervisor ~ Alyssa Golembeski

Effective Date of Employment: 01/01/2022

BE IT FURTHER RESOLVED, that the above-named position will be compensated as per the Salary Ordinance and Salary Resolution at a rate of \$28.00 per hour not to exceed 30 hours per week.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell						X
Mayor Doyle			X			

2021-159 Resolution Appointing Recreation Advisory Committee Member

**RESOLUTION 2021-159
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT RECREATION ADVISORY COMMITTEE MEMBER

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Recreation Advisory Committee has vacancies created by resignations of individuals or by term expirations; and

WHEREAS, it is the desire of the North Hanover Township Committee to fill the vacancies

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows: **RECREATION ADVISORY COMMITTEE – Brook J. Loftus**, term expiring December 31, 2024.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell						X
Mayor DeBaecke			X			

**RESOLUTION 2021-160
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT OF PART-TIME POLICE OFFICERS

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

Special Police Officer Class II ~ Connor Boyle

Effective Date of Employment: 12/17/2021

BE IT FURTHER RESOLVED, that the above-named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution and contingent upon successful completion of physiological evaluation.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell						X
Mayor Doyle			X			

NON-CONSENT AGENDA

NONE

DISCUSSION

- Catch Basin Clean Out – Clerk Picariello noted the contractor who visited the school. She stated that the clean community grant fund is available for 3 Days of cleaning. Committeeman Forsyth noted the quote is charging for drive time. Clerk Picariello noted the Public Works contractor recommended Streeker, Larrison and Warren. After discussion, it was recommended to get another quote and revisit in the new year.

TOWNSHIP COMMITTEE “COMMENTS”

Deputy Mayor DeBaecke noted the tree lighting event went well. He wished everyone a Merry Christmas and a Happy New Year.

Mayor Doyle also expressed pleasure with the tree lighting event. He thanked everyone for a good year and wished everyone Happy Holidays.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor Doyle opened the meeting to the public.

Mr. Wayne Voorhees – 226 Cookstown-New Egypt Road – Mr. Voorhees noted it was a good year for the Township. He noted the elected officials are a pleasure and work so well together regardless of political affiliation. He stated Washington DC could take a lesson.

Mayor Doyle expressed appreciation for Mr. Voorhees comments.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman Kocubinski

EXECUTIVE SESSION RESOLUTION

2021-161 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 Contract Matter, Personnel and Litigation matters

**RESOLUTION 2021-161
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss FOP Contract Matter, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell						X
Mayor Doyle			X			

MOTION TO ADJOURN TO ENTER INTO EXECUTIVE SESSION

7:27 pm

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman Forsyth

Respectively submitted,

*Mary Picariello, RMC/CMR/CTC
Township Clerk*