

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
December 2, 2021, 7:00 P.M.**

**VIA CONFERENCE CALL: Dial In: 1-888-482-9769; Access Code 4493305#  
OR  
IN PERSON LIMITED TO THE FIRST 13 REGISTERED  
TO REGISTER EMAIL: CLERK@NORTHHANOVERTWP.COM**

**CALL TO ORDER** Mayor Doyle called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Mayor Doyle

**ROLL CALL:** Mayor Doyle  
Deputy Mayor DeBaecke  
Committeeman Forsyth  
Committeeman Kocubinski  
Committeeman O'Donnell

Absent: None

Also Present: Township Clerk Picariello and Township Attorney Roselli

**SUNSHINE STATEMENT:** “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

**PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS**

Mayor Doyle opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Deputy Mayor DeBaecke  
Seconded By: Committeeman O'Donnell

**REVIEW OF CORRESPONDENCE**

- BCJIF 2021 Dividend Announcement – Clerk Picariello noted that due to strong performance a 10,587 dividend would be applied towards the 2022 premium for the BCJIF.

**ENGINEER'S REPORT**

Engineer Hirsh reported the link to purchase the batting cage netting was sent to the Township Clerk. He also stated the apron was supposed to be completed at the new parking area and he will inspect prior to next meeting. The FY2021 NJDOT project was awaiting insurance and bonds to compile contract. He stated the FY2022 NJDOT project construction plans/specifications were being worked on and he would submit an Engineering proposal for next meeting and anticipates bidding in January. He noted the roof project was complete and the Maintenance bond expires November 2, 2023. He reported the Laurel Drive project was completed and he would be issuing plan for Spartan Village.

**MINUTES FOR APPROVAL**

- November 4, 2021 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell					X	
Mayor Doyle	X		X			

- November 4, 2021 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell					X	
Mayor Doyle	X		X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke			X			
Committeeman Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2021-145 Resolution Accepting Resignation of Nandor Palmai IV

**RESOLUTION 2021-145  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION  
OF NANDOR PALMAI IV**

**BE IT RESOVLED**, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Nandor Palmai IV. as a Part-Time Police Officer for the Township of North Hanover effective October 31, 2021.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to the following:

1. Personnel File Nandor Palmai IV
2. Chief Financial Officer
3. Chief of Police

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Doyle			X			

2021-146 Resolution Appointing a Part-Time Police Officers

**RESOLUTION 2021-146  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPOINTMENT OF PART-TIME POLICE OFFICERS**

**WHEREAS**, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

**WHEREAS**, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

**NOW THEREFORE BE IT RESOLVED**, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

**Special Police Officer Class II ~ Michael Liming**

**Effective Date of Employment: 12/03/2021**

**BE IT FURTHER RESOLVED**, that the above-named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution and contingent upon successful completion of physiological evaluation.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Doyle			X			

2021-147 Resolution Authorizing the Refund of Tax Sale Premium

**RESOLUTION 2021-147  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING THE REFUND  
OF TAX SALE PREMIUM**

**WHEREAS**, Tax Sale Certificate#21-00002 was redeemed on November 15, 2021 in the amount of \$2,970.58; and

**WHEREAS**, US Bank-Cust/PC8 Firstrust Bank paid tax sale premium, in the amount of \$4,200.00, for said Lien.

**THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of tax sale premium, in the amount of \$4,200.00 to US Bank-Cust/PC8 Firstrust Bank; for Lien#21-00002, Block 604.03 Lot 7, commonly known as 666 Monmouth Road.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Doyle			X			

2021-148 Resolution Authorizing Refund of Overpayment of Taxes

**RESOLUTION 2021-148  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF TAXES**

**BE IT RESOLVED**, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2021 taxes, in the amount of \$3,628.84 to CoreLogic, for Block 800.01 Lot 13 commonly known as 234 Chestnut Drive.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Doyle			X			

**NON-CONSENT AGENDA**

2021-149 Resolution Authorizing Budget Transfers for the 2021 Budget

**RESOLUTION 2021-149  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING BUDGET TRANSFERS FOR THE 2021 BUDGET**

**WHEREAS** N.J.S.A. 40A:4-58 states: "Should it become necessary, during the last 2 months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefor and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the governing body may, by resolution setting forth the facts, adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient"; and

**WHEREAS** the Chief Financial Officer has recommended that the attached list of transfers, being in compliance with N.J.S.A. 40A:4-58, be made.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington, (not less than 2/3 of the full membership concurring affirmatively) that the 2021 budget transfers be made a permanent part of this resolution, are hereby made and approved.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke			X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor Doyle	X		X			

2021-150 Resolution Extending Contract with Quality Medical Transport in Accordance with N.J.S.A. 40a:11-6

**RESOLUTION 2021-150  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION FURTHER EXTENDING CONTRACT WITH QUALITY MEDICAL  
TRANSPORT IN ACCORDANCE WITH N.J.S.A. 40A:11-6**

**WHEREAS**, North Hanover Township was notified by Plumsted Fire District No. 1 that it was terminating its existing shared services agreement with the Township of North Hanover for the provision of Emergency Medical Transport/Medical Services effective July 18, 2021; and

**WHEREAS**, North Hanover Township solicited bids for Emergency Medical Services with one response being received and it was necessary for the Township of North Hanover, pursuant to N.J.S.A. 40A:11-13.2 (a) and (b), to reject said bid because it substantially exceeded the cost estimate for said services and substantially exceeded the Township's appropriation for said services; and

**WHEREAS**, the Township Committee also investigated other options for the provision of EMS services, including entering into a shared services agreement with other surrounding municipalities, however, they were also not successful in those efforts; and

**WHEREAS**, N.J.S.A. 40A:11-6 allows a contract to be negotiated or awarded by a contracting unit without public advertising for bids, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires immediate deliver of goods; and

**WHEREAS**, by Resolution 2021-14 adopted on July 15, 2021, the Township Committee determined that an emergency condition existed in the Township of North Hanover that affected the public health, welfare and safety of the residents as it would be unable, without the award of the contract, to provide emergency medical services to its residents thereby necessitating the

award of an Emergency Contract for Emergency Medical Services to Quality Medical Transport, Inc. (“QMT”) for a ninety-day period, terminating October 17, 2021 (“Contract”); and

**WHEREAS**, despite efforts to ameliorate the emergency condition, it remained in effect, and therefore by Resolution No.2021-137, the Township Committee extended the term of the Contract to November 17, 2021, and in accordance with a certain Amendment to Contract by and between the Township of North Hanover and Quality Medical Transport for the Provision of Emergency Medical/Ambulance Services agreement (“Amendment”) that was executed by the Township and QMT; and

**WHEREAS**, in accordance with paragraph 4 of the Amendment, the term of the Contract, as amended, could be further extended to December 31, 2021, upon written notice from the Township to QMT, with all other terms and conditions of the Agreement remaining in full force and effect; and

**WHEREAS**, given that despite the best efforts of the Township Committee to find alternatives to the emergency condition, it remains in effect and therefore, the Township provided the requisite notice to QMT advising it of its intent to further extend the term of the Contract, as amended, to December 31, 2021, with all other terms and conditions remaining in full force and effect; and

**WHEREAS**, the Chief Financial Officer has certified that sufficient funds are available for payment of the extension of the Contract as stated herein.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover that as a consequence of the emergency that continue to exists as it relates to the health, safety and welfare of the Township’s residents regarding Township providing emergency medical services, it does hereby approve of the extension of its Emergency Contract with Quality Medical Transport, having an address at PO BOX 320, Bayville, New Jersey for Emergency Medical Services for period from November 18, 2021 and terminating December 31, 2021, for an amount not to exceed \$26,872.00, with all other terms and conditions of the existing contract, not amended hereby, remaining in full force and effect.

COMMITTEE	MOTION	2ND	AYES		NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X				
Committeeman Forsyth			X				
Committeeman Kocubinski			X				
Committeeman O'Donnell		X	X				
Mayor Doyle			X				

2021-151 Resolution Authorizing Release of Escrows

**RESOLUTION 2021-151**

**TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**AUTHORIZING RELEASE OF ESCROWS**

**WHEREAS**, the following accounts have a balance in the escrow account:

Name	Block/Lot	Balance
Palmer Trust (2556894001)	608/8	\$1,219.49

**WHEREAS**, the professionals have indicated that no monies are due these accounts.

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington, that the above-named escrow account be released; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Chief Financial Officer.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth		X	X			

Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Doyle			X			

2021-152 Resolution Authorizing Change Order #1 to Roof Management Inc. Related to the Roof Replacement Project

**RESOLUTION 2021-152  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING CHANGE ORDER #1 TO ROOF  
MANAGEMENT INC. RELATED TO THE ROOF  
REPLACEMENT PROJECT**

**WHEREAS**, by Resolution 2021-65, the North Hanover Township Committee awarded a Contract to Roof Management Inc. for the Roof Replacement Project in the amount of \$101,650.00; and

**WHEREAS**, the contract required adjustment to provide a credit for lighting fixtures that were damaged and required replacement as a result of the construction; and

**WHEREAS**, Change Order #1 will bring the adjusted Contract price to \$101,050.00 which is a decrease of the original Contract price by 0.6% and is permitted under the Local Public Contracts Law, and the Regulations promulgated pursuant thereto, and the Township Committee deems it appropriate to authorize this Change Order, subject to and contingent upon compliance with the conditions set forth below; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey that Change Order #1, submitted by Roof Management, Inc. and reviewed and authorized by the Township Engineer, is approved in the amount of a \$600.00 credit to the contract, resulting in an adjusted contract amount of \$101,050.00; and

**BE IT FURTHER RESOLVED** that nothing herein contained shall be deemed a waiver by the Township of any claims it currently possesses, or may possess in the future, regarding this Contract, the existing insurance policy, Performance and Payment Bond, and any other rights, privileges or remedies otherwise available to it.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Doyle	X		X			

2021-153 Resolution Accepting Maintenance Bond for the Roof Replacement Project

**RESOLUTION 2021-153  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**A RESOLUTION ACCEPTING MAINTENANCE BOND FOR THE ROOF  
REPLACEMENT PROJECT**

**WHEREAS**, the project engineer, Joseph Hirsh, of Environmental Resolutions Inc. has inspected the improvements by Roof Management Inc. for the Roof Replacement Improvements project and recommended that the final payment be released due to the posting of the following:

Maintenance Bond number 602-130230-1M by United States Fire Insurance Company in the amount of \$15,247.50 for the Roof Replacement Improvement project to expire two years from the date of November 10, 2021.

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of North Hanover hereby authorizes the release of the final payment and performance bond to United States Fire Insurance Company for the Roof Replacement Improvement Project due to the posting and acceptance of the bonds cited above.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Doyle			X			

**DISCUSSION**

There were no discussion items this evening.

**TOWNSHIP COMMITTEE "COMMENTS"**

Committeeman Forsyth noted some phone calls were made about leaves being put into street. Clerk Picariello noted the police department is handling the issue as it is a violation of stormwater management and that we do offer bags for leaf pick up. Deputy Mayor Doyle noted he notices this occurs mainly with new Residents.

Deputy Mayor DeBaecke stated he was looking forward to the up-coming tree lighting.

Mayor Doyle noted the tree lighting will be held Friday at 7pm. He stated the Rabies clinic went well.

**PUBLIC PARTICIPATION**

Questions, comments or statements from members of the public in attendance.

Mayor Doyle opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman Forsyth

**EXECUTIVE SESSION RESOLUTION**

2021-154 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; EMS Contract Matter, Fire Marshall Contract Matter, Personnel Matters, and Litigation matters

**RESOLUTION 2021-154  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING A CLOSED SESSION MEETING**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

**WHEREAS**, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss EMS Contract Matter, Fire Marshall Contract Matter, Contract Matters, Litigation and Personnel matters.

**BE IT FURTHER RESOLVED** that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are

formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	<b>X</b>		<b>X</b>			
Committeeman Forsyth			<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Committeeman O'Donnell		<b>X</b>	<b>X</b>			
Mayor Doyle			<b>X</b>			

**MOTION TO ADJOURN TO ENTER INTO EXECUTIVE SESSION                      7:19 pm**

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman Forsyth

*Respectively submitted,*

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***Mary Picariello, RMC/CMR/CTC  
Township Clerk***