

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
SEPTEMBER 16, 2021, 7:00 P.M.**

**VIA CONFERENCE CALL: Dial In: 1-855-774-8852; Access Code 7589919790
OR
IN PERSON LIMITED TO THE FIRST 13 REGISTERED
TO REGISTER EMAIL: CLERK@NORTHHANOVERTWP.COM**

CALL TO ORDER Mayor Doyle called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor Doyle – Mayor Doyle expressed his prayers for those lost in Afghanistan

ROLL CALL: Mayor Doyle
Deputy DeBaecke
Committeeman Forsyth
Committeeman Kocubinski
Committeeman O'Donnell

Absent: None

Also Present: Township Clerk Picariello and Township Attorney Roselli

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS
Mayor Doyle opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT
Proposed By: Deputy Mayor DeBaecke
Seconded By: Committeeman Forsyth

REVIEW OF CORRESPONDENCE
There was no correspondence this evening.

ENGINEER'S REPORT
Engineer Hirsh was unable to attend this evening. Mayor Doyle wished Engineer Hirsh's father well.

DEPARTMENT REPORTS FOR AUGUST 2021

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. Jacobstown Volunteer Fire Company
- d. Police Department
- e. Buildings and Grounds

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Doyle			X			

MINUTES FOR APPROVAL

- August 19, 2021 – Regular

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke					X	
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

- August 19, 2021 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke					X	
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

ORDINANCE – ADOPTION

2021-07 An Ordinance Amending the Code of the Township of North Hanover to Include Penalty Provision and to Prohibit Short Term Rental Properties

**ORDINANCE NO. 2021-07
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF NORTH HANOVER
TO INCLUDE A PENALTY PROVISION AND TO PROHIBIT SHORT TERM
RENTAL PROPERTIES**

WHEREAS, the purpose of this Ordinance is to establish a penalty provision in the Code of the Township of North Hanover in accordance with N.J.S.A. 40:49-5 and a penalty procedure and authorize rules and regulations thereunder for Short Term Rental Property Prohibition in the Township of North Hanover; and

WHEREAS, the New Jersey Legislature has, pursuant to *N.J.S.A.* 40:52-1(d) and (n), specifically authorized municipal corporations, including the Township of North Hanover, to regulate “furnished and unfurnished rented housing or living units and all other places and buildings used for sleeping and lodging purposes, and the occupancy thereof” and the “rental of real property for a term of less than one hundred seventy-five (175) consecutive days for residential purposes by a person having a permanent place of residence elsewhere”; and

WHEREAS, in recent years, there has arisen a proliferation of internet and other media advertising often on websites dedicated to the rental of Dwelling Units for short terms and for a period of less than one hundred seventy-five (175) days (“Short Term Rental”); and

WHEREAS, the Township’s experience, as well as common experiences, dictates the conclusion that a Short Term Rental frequently results in a public nuisance, noise complaints, sanitation issues, overcrowding and illegal parking within residential neighborhoods of the Township, and essentially converted residential dwelling units into illegal de-facto hotels, motels, boarding houses and other commercial enterprises, in violation of the Township’s zoning and other code provisions, as well as state statutes; and

WHEREAS, the Township desires to deter the cyber-social phenomenon of any Owner renting his/her residential Dwelling Unit(s) on various websites, as well as the listing of Short Term Rental(s) by website businesses, of any Dwelling Units(s) that constitute an illegal business operating in violation of the Township’s Zoning and Land Use Codes and other public nuisance ordinances; and

WHEREAS, the Township additionally wishes to prevent overcrowding, which occurs as a result of a Person(s) effort to reduce the per-occupant cost of the Short Term Rental(s) which would unlawfully permit the Township’s occupancy limits to be exceeded; and

WHEREAS, property owners and/or their agents have permitted commercial boarding-house type Short Term Rental(s) and overcrowded conditions and other public nuisances, in order to unlawfully create a commercial enterprise and income, in violation of the Township’s Zoning Code and to maximize their profit(s); and

WHEREAS, common problems also frequently associated with such Short Term Rental(s) include overcrowding, excessive noise, unruly behavior, obscene language, fighting, littering, parking of vehicles on lawns, public urination, sanitation issues, poor maintenance of the property and grounds; and

WHEREAS, the Township Committee believes it is the best interest of the Township of North Hanover to include a penalty provision and Short Term Rental Property Prohibition in the Township Code.

NOW THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of North Hanover, in the County of Burlington, State of New Jersey, that Chapters 1 and 4 f the Revised General Ordinances of the Township of North Hanover be and are hereby amended to include a new Section 1-035 entitled "Penalty" and a new Section 4-090 entitled "Short Term Rental Property Prohibited Uses" as follows (deleted sections have strikethrough; added sections are bolded and underlined):

SECTION 1. 1-035 Penalty.

1-035.1 Maximum penalty. For violation of any provision of any chapter of this Code or any other ordinance of the Township where no specific penalty is provided regarding the section or sections violated, the maximum penalty, upon conviction, shall be a fine not exceeding \$2,000; or imprisonment in the county jail or in any place provided by the Township for the detention of prisoners, for any term not exceeding 90 days; or by a period of community service not exceeding 90 days; or any combination thereof.

1-035.2 Separate violations. Except as otherwise provided, each and every day in which a violation of any provision of this chapter or any ordinance of the Township exists shall constitute a separate violation.

1-035.3 Application. The maximum penalty stated in this article is not intended to state an appropriate penalty for each and every violation. Any lesser penalty, including a nominal penalty or no penalty at all, may be appropriate for a particular case or violation.

SECTION 2. 4-090 Short Term Rental Property Prohibited Uses.

4-090.1 Short Term Rental Property Prohibited Uses. Notwithstanding anything to the contrary contained in the Township Code, it shall be unlawful for an Owner, lessor, sub-lessor, any other person(s) or entity(ies) with possessory or use right(s) in a Dwelling Unit, their principals, partner or shareholders, or their agents, employees, representative and other person(s) or entity(ies), acting in concert or a combination thereof, to receive or obtain actual or anticipated consideration for soliciting, advertising, offering, and/or permitting, allowing, or failing to discontinue the use or occupancy of any Dwelling Unit, as defined herein, for a period of one seventy-five (175) days or less.

Nothing in this Ordinance will prevent formation of an otherwise lawful occupancy of a Dwelling Unit for a rental period of more than one hundred seventy-five (175) days.

4-090.2 Definitions. Unless otherwise specified herein, the following definitions shall be used for terms within this section:

ADVERTISE OR ADVERTISING

Any form of solicitation, promotion and communication for marketing, used to solicit, encourage, persuade or manipulate viewers, readers or listeners into contracting for goods and/or services in violation of this Ordinance, as same may be viewed through various media including but not limited to, newspapers, magazines, flyers, handbills, pamphlets, commercials, radio, direct mail, internet websites, or text or other electronic messages for the purpose of establishing occupancies or uses of rental property, for consideration, which are prohibited by this Ordinance.

CONSIDERATION

Soliciting, charging, demanding, receiving or accepting any legally recognized form of consideration including a promise or benefit, a quid-pro-quo, rent, fees, other form of payment, or thing of value.

DWELLING UNIT

Any structure, or portion thereof, whether furnished or unfurnished, which is occupied in whole or in part, or intended, arranged or designed to be occupied, for sleeping, dwelling, cooking, gathering and/or entertaining, as a residential occupancy, by one or more persons. This definition includes an apartment, condominium, building, co-operative, converted space or portions thereof, that is offered to use, made available for use, or is used for accommodations, lodging, cooking, sleeping, gathering and/or entertaining of occupants and/or guest(s), for consideration, for a period of one hundred seventy-five (175) days or less.

HOUSEKEEPING UNIT

Constitutes a family-type situation, involving one or more persons, living together that exhibit the kind of stability, permanency and functional lifestyle equivalent to that of a traditional family unit, as further described in the applicable reported and unreported decisions of the New Jersey Superior Court.

OCCUPANT

Any individual using, inhabiting, living, gathering, entertaining, being entertained as a guest, or sleeping in a Dwelling Unit, or portion thereof, or having other permission or possessor right(s) within a Dwelling Unit.

OWNER

Any person(s) or entity(ies), association, limited liability company, corporation or partnership or any combination, who legally use, possess, own, lease, sub-lease or license (including an operator, principal, shareholder, director, agent or employee, individual or collectively) that has charge, care, control or participates in the expenses and/or profit of a Dwelling Unit pursuant to a written or unwritten agreement, rental, lease, license, use, occupancy agreement or any other agreement.

PERSON

An individual, firm, corporation, association, partnership, limited liability company, association, entity and any person(s) and/or entity(ies) acting in concert or any combination therewith.

RESIDENTIAL OCCUPANCY

The use of a Dwelling Unit by an Occupant(s).

4-090.3 Permitted Uses. The residential occupancy of an otherwise lawful and lawfully occupied Dwelling Unit for a period of one hundred seventy-five (175) days or less by any person who is a member of the Housekeeping Unit of the Owner, without consideration, such as house guests, is permitted.

4-090.4 Advertising Prohibited. It shall be unlawful to advertise, solicit or promote by any means actions in violation of this Ordinance.

4-090.5 Enforcement, Violations and Penalties.

A. The provisions of this Ordinance shall be enforced by the Zoning Officer, Building Code Official, Fire Official, Health Department, Police Department, Department Head, or Sub-Code or Code Official, as their jurisdiction may arise or other persons designated by the Township Committee, to issue municipal civil infractions directing alleged violators of this Ordinance and/or to appear in court or file civil complaints.

B. A violation of this Ordinance is hereby declared to be a public nuisance per se and is hereby further found and declared to be offensive to the public health, safety and welfare.

C. Any person found to have violated any provision of this Ordinance without regard to intent or knowledge, shall be liable for the maximum civil penalty, upon adjudicated violation or admission of a fine not exceeding \$1250.00. Each day of such violations shall be a new and separate violation of this ordinance.

D. The penalty imposed herein shall be in addition to any and all other remedies that may accrue under any other law, including, but not limited to, eviction proceedings and/or injunction, reasonable attorney's fees or other fees and costs, in the Township's

Municipal Court or the Superior Court of New Jersey in the vicinage of Burlington County or in such other Court or tribunal of Competent jurisdiction, by either summary disposition or by zoning or construction code municipal proceeding.

SECTION 3. All ordinances or parts of ordinances inconsistent with or in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall remain valid and effective.

SECTION 5. This ordinance shall take effect upon final passage and publication according to law.

MAYOR OPENED THE MEETING TO THE PUBLIC

Ms. Cheryl D’Amato – 4 Birch Court – Ms. D’Amato asked for explanation of the fines. Attorney Roselli gave an explanation.

Mr. D’Amato – 4 Birch Court – Mr. D’Amato expressed concern over the fine versus what the property is renting for. Attorney Roselli noted this was governed by State Statute and noted it was up to the Courts on the fine imposed. Attorney Roselli noted the VRBO could be put on notice concerning advertising.

Mr. Robert Gancarz – JVFC Chief – Mr. Gancarz inquired if this property is the only one. Attorney Roselli noted he was unaware. He expressed concern over 18 people being in residence. Attorney Roselli noted if Chief Gancarz had the authority to site he could. Mayor Doyle noted the ordinance would be in effect 20 days after advertising.

MOTION TO CLOSE PUBLIC HEARING

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman O’Donnell

MOTION TO ADOPT ORDINANCE 2021-07

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O’Donnell			X			
Mayor Doyle			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2021-118 Resolution Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund’s Cyber Risk Management Plan’s Tier One Requirements

**RESOLUTION 2021-118
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS
IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY
JOINT INSURANCE FUND’S CYBER RISK MANAGEMENT PLAN’S TIER ONE
REQUIREMENTS**

Whereas, the Township of North Hanover is a member of the Burlington County Municipal JIF which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

Whereas, through its membership in the Burlington County Municipal JIF, the Township of North Hanover enjoys cyber liability insurance coverage to protect the Township of North Hanover from the potential devastating costs associated with a cyber related claim; and

Whereas, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

Whereas, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Township of North Hanover; and

Whereas, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Township of North Hanover to claim a reimbursement of a paid insurance deductible in the event the member files a claim against Township of North Hanover’s cyber insurance policy, administered through the Burlington County Municipal JIF and the Municipal Excess Liability Joint Insurance Fund;

Now Therefore Be It Resolved that the Township of North Hanover does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 1 of the NJ MEL Cyber Risk Management Plan;

- | | |
|-------------------------------------|------------------------------------|
| Information Backup | Password Management |
| Security Patches and Updates | Email Warning |
| Defensive Software | Incident Response Plan |
| Security Awareness Training | Technology Practice Policy |
| | Government Cyber Membership |

And, Be It Further Resolved, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Doyle			X			

2021-119 Resolution Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund’s Cyber Risk Management Plan’s Tier Two Requirements

**RESOLUTION 2021-119
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS
IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY
JOINT INSURANCE FUND’S CYBER RISK MANAGEMENT PLAN’S TIER TWO
REQUIREMENTS**

Whereas, the Township of North Hanover is a member of the Burlington County Municipal JIF which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

Whereas, through its membership in the Burlington County Municipal JIF, the Township of North Hanover enjoys cyber liability insurance coverage to protect the Township of North Hanover from the potential devastating costs associated with a cyber related claim; and

Whereas, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

Whereas, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Township of North Hanover; and

Whereas, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Township of North Hanover to claim a reimbursement of a paid insurance deductible in the event the member files a claim against Township of North Hanover’s cyber insurance policy, administered through the Burlington County Municipal JIF and the Municipal Excess Liability Joint Insurance Fund;

Now Therefore Be It Resolved that the Township of North Hanover does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 2 of the NJ MEL Cyber Risk Management Plan;

- | | |
|----------------------------------|--|
| Server Security | Remote Access - VPN |
| Access Privilege Controls | Leadership Expertise |
| Technology Support | IT Business Continuity Planning |
| System and Event Logging | Banking Controls |
| Protected Information | |

And, Be It Further Resolved, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O’Donnell		X	X			
Mayor Doyle			X			

2021-120 Resolution Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund’s Cyber Risk Management Plan’s Tier Three Requirements

**RESOLUTION 2021-120
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS
IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY
JOINT INSURANCE FUND’S CYBER RISK MANAGEMENT PLAN’S TIER THREE
REQUIREMENTS**

Whereas, the Township of North Hanover is a member of the Burlington County Municipal JIF which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

Whereas, through its membership in the Burlington County Municipal JIF, the Township of North Hanover enjoys cyber liability insurance coverage to protect the Township of North Hanover from the potential devastating costs associated with a cyber related claim; and

Whereas, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

Whereas, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Township of North Hanover; and

Whereas, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Township of North Hanover to claim a reimbursement of a paid insurance deductible in the event the member files a claim against Township of North

Hanover’s cyber insurance policy, administered through the Burlington County Municipal JIF and the Municipal Excess Liability Joint Insurance Fund;

Now Therefore Be It Resolved that the Township of North Hanover does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 3 of the NJ MEL Cyber Risk Management Plan;

Network Segmentation	Remote Access - MFA
Password Integrity	System and Event Logging Review
Third-Party Risk Management	

And, Be It Further Resolved, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Doyle			X			

NON-CONSENT AGENDA

2021-121 Resolution to Amend 2021 Capital Budget
RESOLUTION 2021-121
TOWNSHIP OF NORTH HANOVER

RESOLUTION TO AMEND 2021 CAPITAL BUDGET

WHEREAS, the **Township Committee** of the **Township of North Hanover**, County of **Burlington** desires to amend the **2021** Capital Budget by inserting thereon or correcting the items as shown in such Budget for the following reasons:

Add certain project(s) not previously described, and amend certain project(s) previously described in the 2021 Adopted Budget.

NOW, THEREFORE, BE IT RESOLVED, by the **Township Committee** of the **Township of North Hanover**, County of **Burlington** that the following changes be made to the Capital Budget of the year **2021**:

**AMENDMENT TO CAPITAL BUDGET OF THE
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON, NEW JERSEY
Project Schedule for 2021
Method of Financing**

<u>PROJECT</u>	<u>ESTIMATED COST</u>	<u>CAPITAL IMP FUND BALANCE</u>	<u>GRANTS IN AID</u>	<u>DEBT AUTHORIZED</u>
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General Improvements:

Add:

Purchase of a 2022 Ford E450 Horton	\$38,000.00	\$38,000.00		
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COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			

Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

2021-122 Resolution Accepting Quote from Amerifence for Meany Road Guard Rail Repair
RESOLUTION 2021-122

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

**RESOLUTION ACCEPTING QUOTE FROM AMERIFENCE FOR MEANY ROAD GUARD
RAIL REPAIR**

WHEREAS, the Township of North Hanover desires to repair guard rail located on Meany Road in North Hanover Township; and

WHEREAS, N.J.S.A. 40A:11-6.1, authorizes the solicitation of quotations, if practicable; and

WHEREAS, the Township has reviewed the quotes received and recommends the lowest quote submitted by Amerifence; and

WHEREAS, the Township of North Hanover has sufficient funding in place as evidenced by the Chief Financial Officers certification of the availability of funds.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey hereby accepts the lowest quote by Amerifence, for guard rail repair located on Meany Road, North Hanover Township in the amount of \$3,450.00.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to issue said purchase order aforesaid on behalf of the Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Doyle			X			

2021-123 Resolution Accepting Quote from Phil's Painting and Woodworking for Senior Community Center

RESOLUTION 2021-123
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

**RESOLUTION ACCEPTING QUOTE FROM PHIL'S PAINTING AND WOODWORKING
FOR SENIOR COMMUNITY CENTER**

WHEREAS, the Township of North Hanover desires to paint the Dental Molding located in North Hanover Township Senior Community Center; and

WHEREAS, N.J.S.A. 40A:11-6.1, authorizes the solicitation of quotations, if practicable; and

WHEREAS, the Township has reviewed the quotes received and recommends the lowest quote submitted by Phil’s Painting and Woodworking; and

WHEREAS, the Township of North Hanover has sufficient funding in place as evidenced by the Chief Financial Officers certification of the availability of funds.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey hereby accepts the lowest quote by Phil’s Painting and Woodworking, for painting of the dental molding located in the North Hanover Township Senior Community Center. in the amount of \$1,200.00

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to issue said purchase order aforesaid on behalf of the Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke					X	
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O’Donnell	X		X			
Mayor Doyle			X			

2021-124 Resolution to Authorize the Hiring of Temporary Clerical Help for Rabies Clinic

**RESOLUTION 2021-124
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION TO AUTHORIZE THE HIRING OF
TEMPORARY CLERICAL HELP FOR RABIES CLINIC**

WHEREAS, there is a need for temporary office help in the Municipal Clerk’s Office to assist with the 2021 Annual Free Rabies Clinic; and

WHEREAS, the Mayor and Township Committee desire to hire up to three (3) persons to work temporarily to track said data entry, to assist the veterinarian and to issue dog licenses during the duration of the clinic.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover the following:

- 1) That up to three (3) persons be hired to work temporarily in the Municipal Clerk’s Office for a period not to exceed 2 hours on Saturday, November 13, 2021 from 9:00 a.m. to 11:00 a.m.
- 2) That the salary for said persons will be as follows:
 - Mary Picariello, Dog Registrar, \$100 flat.
 - Alexandra DeGood, Clerical Help \$100 flat.
 - Joseph Greene, Clerical Help, \$100 flat.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman Doyle			X			
Mayor DeBaecke			X			

ORDINANCE – INTRODUCTION

2021-08 An Ordinance of the Township of North Hanover , County of Burlington, State of New Jersey Appropriating \$38,000.00 From the Capital Improvement Fund to Provide for Emergency Medical Service Capital Improvements

**ORDINANCE 2021-08
COUNTY OF BURLINGTON
TOWNSHIP OF NORTH HANOVER**

AN ORDINANCE OF THE TOWNSHIP OF NORTH HANOVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPROPRIATING \$38,000.00 FROM THE CAPITAL IMPROVEMENT FUND TO PROVIDE FOR EMERGENCY MEDICAL SERVICE CAPITAL IMPROVEMENTS

BE IT ORDAINED by the Township Committee of the Township of North Hanover, in the County of Burlington, State of New Jersey, as follows:

SECTION 1. \$38,000.00 is hereby appropriated from the Capital Improvement Fund of the Township of North Hanover, in the County of Burlington, New Jersey (the “Township”) to provide for various capital improvements and accessory equipment therefor and incidental thereto as follows:

Ambulance Remount \$ 38,000.00

SECTION 2. Said acquisitions are lawful capital improvements of the Township having a period of usefulness of at least five (5) years. Said improvements and acquisitions shall be made as general improvements, no part of the cost of which shall be assessed against property specially benefited.

SECTION 3. This ordinance shall take effect upon final passage and publication according to law.

MOTION TO INTRODUCE

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke			X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O’Donnell	X		X			
Mayor Doyle			X			

MAYOR SET PUBLIC HEARING FOR OCTOBER 7, 2021 AT 7:00 P.M.

DISCUSSION

- Snow contract expiration – After discussion, there was a general consensus to extend the current contract.

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Kocubinski offered prayers for the service members lost and noted it was a difficult situation that needs accountability.

Committeeman Forsyth noted the annual clean-up day will be held October 2nd.

Deputy Mayor DeBaecke noted he was looking forward to the fireworks on September 17th and offered prayers for the lives lost.

Mayor DeBaecke noted the recreation advisory committee meeting. He stated soccer has begun. He stated Movie night begins at 6pm and thanked the committee for their hard work. He also thanked the police and fire department for helping out. He noted the Trunk or Treat was being planned for October 30th at 3 p.m. Mayor Doyle noted his heart breaks for the families of those lost in Afghanistan. He noted it was an American issue and not a Township issue.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor Doyle opened the meeting to the public.

Mr. Robert Gancarz – JVFC Chief – Chief Gancarz noted the JBMDL was hosting people from Afghanistan and stated his ambulances have served the refugees. He noted it was affecting emergency services throughout the County. He noted there was a Schoolhouse Road issue between the base and the Town and it delayed a response. He would be meeting with the County concerning this issue. He noted the Waste Facility was in need of mowing and will become a helicopter landing for emergencies. He noted EMS calls have picked up and JVFC members had two life saves and birthed a child. He also stated a department BBQ was being held October 2nd and the Township Committee is invited. Committeeman O’Donnell noted the volunteers have stepped up and have been responding more often. He thanked them and it was noticed.

Ms. Daniel Auletto – 511 Wrightstown-Sykesville Road – Ms. Auletto offered her prayers for those lost in Afghanistan. She thanked Clerk Picariello and the Township Committee for their work on the flooding issue. She noted the farmer has now caused soil erosion on Access Road. She noted she did speak with the DCA and they stated they were unable to intervene. She presented pictures concerning the prior barriers.

Mr. Watson – 511 Wrightstown-Sykesville Road – Mr. Watson offered his condolences to the families of those lost in Afghanistan. He noted the flooding is a safety issue and everyone needs to participate. He noted the road does not have a high point to help with the draining. He noted he appreciates the Township’s efforts. Mayor Doyle inquired if there was a homeowners association. Ms. Auletto noted there was discussion about forming one.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman Forsyth

EXECUTIVE SESSION RESOLUTION

2021-125 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; EMS Contract Matter, Sound/Video Contract Matter, FOP Contract Matter, Redevelopment Contract Matter, Contract Matters, Personnel Matters and Litigation Matters

**RESOLUTION 2021-125
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss EMS Contract Matter, Sound/Video Contract Matter, FOP Contract Matter, Redevelopment Contract Matter, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			

Committeeman O'Donnell		X	X			
Mayor Doyle			X			

MOTION TO ADJOURN TO ENTER INTO EXECUTIVE SESSION

7:49 pm

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman O'Donnell

Respectively submitted,

***Mary Picariello, RMC/CMR/CTC
Township Clerk***