

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
February 17, 2022 7:00 P.M.**

**VIA CONFERENCE CALL: Dial In: 1-888-482-9769; Access Code 4493305#
OR
IN PERSON LIMITED TO THE FIRST 13 REGISTERED
TO REGISTER EMAIL: CLERK@NORTHHANOVERTWP.COM**

CALL TO ORDER Mayor Doyle called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor Doyle

ROLL CALL: Mayor Doyle
Deputy Mayor Forsyth
Committeeman DeBaecke
Committeeman Kocubinski
Committeeman O'Donnell

Absent: None

Also Present: Township Clerk Picariello and Township Attorney Roselli

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor Doyle opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman O'Donnell

Seconded By: Committeeman Forsyth

REVIEW OF CORRESPONDENCE

There was no correspondence this evening.

ENGINEER'S REPORT

Engineer Hirsh reported that the FY 2021-2022 Local Improvement Grant award notice was received and he is awaiting the agreement. He stated the FY 2020 NJDOT project still has some ponding and expects it to be repaired on Phase III. The concrete and inlet work for the NJDOT FY 2021 project will begin mid-March. He also stated the plans are complete for the NJDOT FY 2022 project and will submit for approval to bid. Mayor DeBaecke inquired if the missing sidewalk on schoolhouse could be finished in the next phase. Engineer Hirsh noted he could get it done within the grant monies.

DEPARTMENT REPORTS FOR JANUARY 2022

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover Court
- d. Jacobstown Volunteer Fire Company
- e. Police Department
- f. Buildings/Grounds Supervisor – No Report

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke		X	X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

MINUTES FOR APPROVAL

- February 3, 2022 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke					X	
Deputy Mayor Forsyth					X	
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Doyle		X	X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke			X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Doyle	X		X			

ORDINANCE – ADOPTION

2022-01 An Ordinance of the Township of North Hanover Amending Ordinance 2015-07 Amending Ordinance 2011-02, Chapter 2 of the “Revised General Ordinances of the Township of North Hanover, 1994” Entitled “Administration” by amending Section 2-052, Entitled “Emergency Medical Services Third-Party Billing Plan Fees

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON
ORDINANCE No. 2022-01**

AN ORDINANCE OF THE TOWNSHIP OF NORTH HANOVER AMENDING ORDINANCE ORDINANCE NO. 2015-07 AMENDING ORDINANCE NO. 2011-02, CHAPTER 2 OF THE “REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF NORTH HANOVER, 1994” ENTITLED “ADMINISTRATION” BY AMENDING SECTION 2-052, ENTITLED “EMERGENCY MEDICAL SERVICES THIRD-PARTY BILLING PLAN FEES”

WHEREAS, in order to support North Hanover Township’s Emergency Medical Services, the Township bills for ambulance and transportation services provided by the Jacobstown Volunteer Fire Company No. 1 and the Township of North Hanover; and

WHEREAS, pursuant to Ordinance 2011-01 these rates shall be reviewed on an as needed basis and said funds will be used for the sole purpose of supporting general operating expenses of Jacobstown Volunteer Fire Company No. 1 and North Hanover Township for providing emergency medical services, as determined by the municipality; and

WHEREAS, in accordance with Ordinance 2011-02, as amended by Ordinance No. 2015-07, the Township Committee of North Hanover Township has adopted the billing fees for ambulance services and wishes to amend same.

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of North Hanover in the County of Burlington and State of New Jersey, that Section 2-052.1 A be and is hereby amended as follows (additions are bolded and underlined; deletions have strikethrough):

SECTION 1. 2-052 Emergency Medical Services Third-Party Billing Plan Fees

2-052.1 A. The following fees shall be charged for emergency medical transportation related services provided by Jacobstown Volunteer Fire Company No. 1:

1. There shall be a fee of ~~\$800.00~~ **\$825.00** for ambulance transportation.
2. There shall be a fee of \$17.00 per laden mile for Basic Life Support (BLS) mileage (one way).
3. There shall be a fee of \$75.00 for oxygen administration.
4. There shall be a fee of \$95.00 for Automatic External Defibrillator (AED) pads.
5. There shall be a fee of \$35.00 for disposable cervical collars.
6. There shall be a fee of \$125.00 for Epi-Pen per dose.

- 7. There shall be a fee of \$75.00 for Narcan per dose.
- 8. There shall be a fee of \$75.00 for Continuous Positive Airway Pressure (CPAP) therapy.**
- 9. There shall be a fee of \$250.00 for refusal for MVA (motor vehicle accident).**
- 10. There shall be a fee of \$125.00 for refusal for medical call.**

B. *No changes.*

SECTION 2. All ordinances or parts of ordinances inconsistent with or in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 3. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall remain valid and effective.

SECTION 4. This ordinance shall take effect upon final passage and publication according to law.

MAYOR OPENS THE MEETING TO THE PUBLIC

There were no public comments.

MOTION TO CLOSE PUBLIC HEARING

Proposed By: Committeeman DeBaecke

Seconded By: Committeeman O'Donnell

MOTION TO ADOPT ORDINANCE 2022-01

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke			X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2022-48 Resolution Appointing Per Diem EMT's

**RESOLUTION 2022-48
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION APPOINTING PER DIEM EMT'S

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

- PER DIEM EMT** ~ Elliott M. Anderson
- PER DIEM EMT** ~ Matthew R. Nathan
- PER DIEM EMT** ~ Justin M. Riley
- PER DIEM EMT** ~ Madilyn Newsom
- PER DIEM EMT** ~ Christine Golembeski

Effective Date of Employment: 02/17/2022

BE IT FURTHER RESOLVED, that the above-named positions will be compensated as per the Salary Ordinance and Salary Resolution at a rate of \$18.00 per hour not to exceed 24 hours per week.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke		X	X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

2022-49 Resolution Authorizing Approval of a Fire Company Members Enrollment into NJ State Jersey State Fireman’s Association

**RESOLUTION 2022-49
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING APPROVAL OF A FIRE COMPANY MEMBERS
ENROLLMENT INTO NEW JERSEY STATE FIREMEN’S ASSOCIATION**

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby approve and authorize the following Fire Company members to enroll in the New Jersey State Firemen’s Association:

Alexander T. Lydon

BE IT FURTHER RESOLVED that the Township Committee hereby authorized the Township Clerk to certify said membership applications.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Fire Chief

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

NON-CONSENT AGENDA

2022-50 Resolution Authorizing the Extension of the Non-Fair and Open Contract for North Hanover Township with Herman’s Landscaping for Brush Removal Services

**RESOLUTION 2022-50
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING THE EXTENSTION OF THE NON-FAIR AND OPEN
CONTRACT FOR NORTH HANOVER TOWNSHIP WITH HERMAN’S
LANDSCAPING FOR BRUSH REMOVAL SERVICES**

WHEREAS, the Township of North Hanover previously awarded by way of Resolution 2020-55 a contract for management and administration of the Township’s brush removal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, pursuant to the terms of the initial Contract; the term of the Contract can be extended by the Township for up to two (2), one-year additional terms, under the same terms and conditions of the awarded contract, including pricing; and

WHEREAS, the Township Committee hereby finds that the services being provided by the Contractor are being performed in an effective and efficient manner; and

WHEREAS, in accordance with paragraph one (1) of the Contract, the Township wishes to extend the term of the Contract for an initial one-year term, commencing April 1, 2022 and terminating March 31, 2023, under the same terms and conditions, in effect under the contract of April 1, 2020 and ending at midnight March 31, 2022; and

WHEREAS Herman’s Landscaping Supply has consented to the extension of the Contract under the same term and conditions of the 2020/2022 contract, which was set forth in an agreement executed by the parties; and

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of North Hanover authorizes a one-year extension to the Contract with Herman’s Landscaping Supply effective April 1, 2022;

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O’Donnell			X			
Mayor Doyle			X			

2022-51 Resolution Approving Participation with the State of New Jersey Safe and Secure Communities Program Administered by the New Jersey Department of Law and Public Safety, Office of the Attorney General

**RESOLUTION 2022-51
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL

WHEREAS, the North Hanover Township Committee wishes to apply for funding for a project under the Safe and Secure Communities Grant Program 22-0326 for the period of May 18, 2022 through May 17, 2023; and

WHEREAS, the Committee of North Hanover Township has reviewed the accompanying application and has approved said request; and

WHEREAS, the project is a joint effort between the New Jersey Department of Law and Public Safety, Office of the Attorney General and North Hanover Township for the purpose described in the application.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that

1. As a matter of public policy North Hanover Township wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
2. The Grant is to be in the amount of \$16,200.00, to which the Township of North Hanover shall make a match of \$88,051.76 for a total project cost of \$104,251.76
3. The New Jersey Department of Law and Public Safety, Office of the Attorney General shall be responsible for the receipt and review of the applications for said funds.
4. The Township of North Hanover is hereby authorized to accept and does accept the sub award of the grant funds; and

5. The Township of North Hanover accepts the grant funds for the specific purpose described in the Grant Application

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke		X	X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

DISCUSSION

There were no items for discussion.

TOWNSHIP COMMITTEE “COMMENTS”

Mayor Doyle noted the recent motorcycle accident and thanked the mutual aid partners for their assistance.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor Doyle opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman DeBaecke

Seconded By: Committeeman Forsyth

EXECUTIVE SESSION RESOLUTION

2022-52 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 Contract Matter, Personnel and Litigation matters

**RESOLUTION 2022-52
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

TABLED INDEFINITELY

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke			X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

MOTION TO ADJOURN

7:12 pm

Proposed By: Committeeman DeBaecke
Seconded By: Committeeman Kocubinski

Respectively submitted,

*Mary Picariello, RMC/CMR/CTC
Township Clerk*