

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
DECEMBER 15, 2022, 2022 7:00 P.M.**

**VIA CONFERENCE CALL: Dial In: 1-888-482-9769; Access Code 4493305#
OR
IN PERSON**

CALL TO ORDER Mayor Doyle called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor Doyle

ROLL CALL: Mayor Doyle
Deputy Mayor Forsyth
Committeeman DeBaecke
Committeeman Kocubinski
Committeeman O'Donnell

Absent: None

Also Present: Township Clerk Picariello and Attorney Roselli

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor Doyle opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman DeBaecke

Seconded By: Committeeman O'Donnell

REVIEW OF CORRESPONDENCE

There was no correspondence this evening.

ENGINEER'S REPORT

Engineer Hirsh noted the FY23 NJDOT grants have been awarded. He stated North Hanover Township received \$181,070.00, which was half of what was requested. He noted the CDBG would be applied for tomorrow. He reviewed the recreation improvement grants received and sought clarification on how the Committee wishes to proceed. He suggested the Gazebo and the tennis/basketball court rehabilitation. There was a general consensus to move forward. Engineer Hirsh stated he would submit for the pickleball court and Dog Park on the next grant. Mayor Doyle inquired if the Meany Road signage would be addressed. Engineer Hirsh noted he was working on it. Engineer Hirsh noted the Crosswicks-Ellisdale repair did not turn up any pipes underground.

DEPARTMENT REPORTS FOR OCTOBER/NOVEMBER 2022

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover Court
- d. Jacobstown Volunteer Fire Company
- e. Fire Official
- f. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Doyle			X			

MINUTES FOR APPROVAL

- December 1, 2022 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski					X	
Committeeman O'Donnell		X	X			
Mayor Doyle			X			

- December 1, 2022 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski					X	
Committeeman O'Donnell		X	X			
Mayor Doyle			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke		X	X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2022-169 Resolution Accepting the Resignation of Christopher Rose

**RESOLUTION 2022-169
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION
OF CHRISTOPHER ROSE**

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Christopher Rose as Plumbing Subcode Inspector for the North Hanover Township effective December 31, 2022.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Personnel File of Christopher Rose
2. Chief Financial Officer
3. Construction Official

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Doyle			X			

2022-170 Resolution Appointing Part-Time Plumbing Sub-Code Inspector

**RESOLUTION 2022-170
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT OF PART-TIME PLUMBING SUBCODE INSPECTOR

WHEREAS, there exists a need to permanently fill the position of Plumbing Subcode Inspector; and

WHEREAS, Frank Kopec is qualified and licensed as such by the State of New Jersey to fulfill the position of Plumbing Subcode Inspector on a permanent part-time basis.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of North Hanover Township to appoint Frank Kopec to the position of permanent part-time Plumbing Subcode Inspector effective January 1, 2023 and will be compensated as per the Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Doyle			X			

2022-171 Resolution Authorizing the Refund of Tax Sale Premium

**RESOLUTION 2022-171
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING THE REFUND
OF TAX SALE PREMIUM**

WHEREAS, Tax Sale Certificate#18-00003 was redeemed on December 5, 2022 in the amount of \$11,532.48; and

WHEREAS, Riverline Investors LLC. paid tax sale premium, in the amount of \$500.00, for said Lien.

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of tax sale premium, in the amount of \$500.00 to Riverline Investors LLC.; for Lien#18-00003, Block 600 Lot 4.01, commonly known as Access Road.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Doyle			X			

2022-172 Resolution Approving Mobile Home License Renewals

**RESOLUTION 2022-172
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION APPROVING MOBILE HOME LICENSE RENEWALS

WHEREAS, pursuant to Chapter 4-040 of the Revised General Ordinance of the Township, the Township Committee has the authority to either issue a mobile home license or issue the license on conditions or deny the license; and

WHEREAS, the Mobile Home Inspector has checked the applications and ascertained that the requirements of Chapter 4-040 have been met;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of North Hanover, County of Burlington, that in accordance with Chapter 4-040 and based upon the Mobile Home Inspector's certification, the governing body authorizes the following Mobile Home Parks and Mobile Homes Outside Mobile Home Parks to be issued a Mobile Home License Renewal for the year 2022:

Parks: South’s Mobile Home (52), Spartan Village (221), Deep Well Terrace (46), Hanover Village (99), California Village (129), Wagon Wheel Estates (41), Townsend (9), Wiggins (3), Blueberry Estates (19)

Mobile Homes Outside Parks: Ronald Miller (1), Mr. & Mrs. Fred Vitale (1), Dr. Youg Sup Sim (2), Ronnie L. Miller (1), Ferdinand Bruzesse (1), Else Turner (1) , James Mochera (2)

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Mobile Home Inspector for his/her files.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O’Donnell			X			
Mayor Doyle			X			

2022-173 Resolution Authorizing Approval of a Fire Company Members Enrollment Into New Jersey Firemen’s Association

**RESOLUTION 2022-173
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION AUTHORIZING APPROVAL OF A FIRE COMPANY MEMBERS ENROLLMENT INTO NEW JERSEY STATE FIREMEN’S ASSOCIATION

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby approve and authorize the following Fire Company members to enroll in the New Jersey State Firemen’s Association:

Harry Zielinski

BE IT FURTHER RESOLVED that the Township Committee hereby authorized the Township Clerk to certify said membership applications.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Fire Chief

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Committeeman Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O’Donnell			X			
Mayor Doyle			X			

NON-CONSENT AGENDA

2022-174 Resolution Authorizing Submission of an Application for FY2023 Community Development Block Grant funding for Interior Accessibility Improvements at the Senior Center and Municipal Building

**RESOLUTION 2022-174
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**AUTHORIZING SUBMISSION OF AN APPLICATION FOR
FY2023 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING
FOR EXTERIOR ACCESSIBILITY IMPROVEMENTS
AT THE SENIOR CENTER AND MUNICIPAL BUILDING**

WHEREAS, improvements to the community that benefit all members of the community are desirable projects of the Township; and

WHEREAS, the Community Development Block Grant Program (CDBG) allows for funding of projects which benefit all members of the community; and

WHEREAS, the CDBG allows for projects that improve Senior Centers, including the North Hanover Township Senior Center and the Municipal Building, where both buildings require improvements to construct handicap accessible ramps and automatic door openers; and

WHEREAS, the CDBG allows for projects that remove architectural barriers and improve senior community facilities; and

WHEREAS, the above listed project(s) are eligible projects for the application for construction funding for the improvements, the soft costs related to the project shall be borne by the Township.

NOW, THEREFORE, BE IT RESOLVED by the North Hanover Township Committee that they intend to file an application with the Burlington County Department of Economic Development through the Community Development Block Grant Program for the funding of exterior accessibility improvements to the Senior Center and Municipal Building.

BE IT FURTHER RESOLVED by the North Hanover Township Committee that Joseph R. Hirsh, PE, Township Engineer be authorized to represent the Township in all matters relating to the submission of this application.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke		X	X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

2022-175 Resolution Authorizing Budget Transfers for the 2022 Budget

**RESOLUTION 2022-175
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION AUTHORIZING BUDGET TRANSFERS FOR THE 2022 BUDGET

WHEREAS N.J.S.A. 40A:4-58 states: "Should it become necessary, during the last 2 months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefor and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the governing body may, by resolution setting forth the facts, adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient"; and

WHEREAS the Chief Financial Officer has recommended that the attached list of transfers, being in compliance with N.J.S.A. 40A:4-58, be made.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, (not less than 2/3 of the full membership concurring affirmatively) that the 2022 budget transfers be made a permanent part of this resolution, are hereby made and approved.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Doyle			X			

2022-176 Resolution of the Township of North Hanover Supporting the Enactment of New Jersey Senate Bill S-3279

**RESOLUTION 2022-176
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION OF THE TOWNSHIP OF NORTH HANOVER SUPPORTING THE
ENACTMENT OF NEW JERSEY SENATE BILL S-3279**

WHEREAS, the legislature of the State of New Jersey declared that the development of agriculture and the retention of farmlands are important to the present and future economy of the State and the welfare of the citizens of the State; and

WHEREAS, the Township of North Hanover has endorsed the aforesaid declaration of policy by the State legislature and has a long-standing policy of preserving farmland within the Township in a manner entirely consistent with State statutes, State administrative regulations and the policies and practices of the State Agriculture Development Committee; and

WHEREAS, as means to preserve this farmland, the state established a program of acquiring development easements from property owners in a fashion consistent with, and pursuant to, terms which will reserve a right and opportunity on the part of the grantee to enroll the development easement in the State of New Jersey Agriculture Retention and Development Program at some future time according to rules, regulations and policies of the State Agriculture Development Committee then appertaining; and

WHEREAS, since its creation over 230,000 acres of farmlands have been saved from development; and

WHEREAS, over time development pressures have changed, while the program has not adapted to these changes and greater flexibility in determining the value of the development rights is needed by state and local governments to enable these entities to continue to preserve farmland throughout the state; and

WHEREAS, in response this dilemma, Senator Jean Stanfield (R-8th LD) introduced New Jersey Senate Bill S-3279, which provides for this flexibility by creating an additional method of determining fair market value of development easements in an effort to allow this worthwhile program to once again flourish; and

WHEREAS, the Township Committee of North Hanover Township urge all farmers, farming communities and municipalities like North Hanover Township, where farmers and farming are an especially significant component of the community and long-standing tradition, together with all like-minded organizations and individuals throughout the state, to join the Township Committee of North Hanover Township in urging the entire State Legislature and Governor Murphy to support S-3279 and to move expeditiously to enact this bill into law.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of North Hanover that it hereby affirms its support for the enactment of New Jersey Senate Bill S-3279 and hereby urge all farmers, farming communities and municipalities like North Hanover Township, where farmers and farming are an especially significant component of the community and a long-standing tradition, together with all like-minded organizations and individuals throughout the state, to join the Township Committee of North Hanover Township in urging the entire New Jersey State Legislature and Governor Murphy to support Senate Bill S-3279 and to move expeditiously to enact this bill into law.

BE IT FURTHER RESOLVED that the Clerk is hereby directed to transmit a copy of this Resolution to Governor Murphy, Senate President, Assembly Speaker, the Legislative Delegation of New Jersey's 12TH Legislative District, the Legislative Delegation of New Jersey's 8th Legislative District.

DISCUSSION

- 2023 Summer Recreation Program – Clerk Picariello noted the revisions to the program the last two seasons and the inquiry for the 2023 season. After discussion, there was a general consensus to move forward with the full program.
- DCA Registration Inspection Management System Administrator – Clerk Picariello noted the need for an administrator to sign off on the Fire Officials reports. After discussion, there was a general consensus to have Committeeman O'Donnell be the official as he is the JFVC Liaison.

TOWNSHIP COMMITTEE "COMMENTS"

Committeeman DeBaecke noted the Tree lighting was a great time. He thanked everyone who came out and wished everyone a Happy Holiday. He stated Resolution 2022-176 was with

regards to the Senate version of the farmland preservation bills and noted the Assembly version passed the Committee.

Deputy Mayor Forsyth apologized for missing the tree lighting. He wished everyone a Merry Christmas and Happy New Year.

Mayor Doyle also apologized for missing the tree lighting. He thanked everyone for attending and wished everyone a Merry Christmas and Happy Holidays. He also thanked all the employees and volunteers. He noted the team works well together for the betterment of the community.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor Doyle opened the meeting to the public.

Mr. Wayne Voorhees – 226 Cookstown-New Egypt Road – Mr. Voorhees thanked the Committee for their hard work. He stated he believes everyone works well together in a bi-partisan manner. He noted other elected officials should take a lesson. He wished everyone a Merry Christmas and Happy New Year.

JP West – He noted he was a life scout and would like to do an Eagle Scout project. He would like to install a flag retirement box. Mayor Doyle noted he would be pleased to meet with him and to contact the Clerk to set up the meeting.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman DeBaecke

Seconded By: Committeeman O'Donnell

EXECUTIVE SESSION RESOLUTION

2022-177 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 Potential Litigation Matter, Contract Matter, Personnel and Litigation matters

RESOLUTION 2022-177 TOWNSHIP OF NORTH HANOVER COUNTY OF BURLINGTON

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss **Potential Litigation Matter, Potential Shared Services Contract Matter, Personnel Matter**, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Doyle			X			

MOTION TO ADJOURN TO ENTER INTO EXECUTIVE SESSION

7:26 pm

Proposed By: Committeeman DeBaecke

Seconded By: Committeeman Kocubinski

Respectively submitted,

Mary Picariello, RMC/CMR/CTC
Township Clerk